

**Town of Coupeville  
Planning Commissions Meeting  
Tuesday, October 4, 2011  
6:30 p.m.**

**TOWN PLANNING COMMISSION MEMBERS PRESENT:** Chair, David Day,  
Commissioners Chet Baker, Molly McPherson and Doug McFadyen

**STAFF PRESENT:** Town Planner Larry Kwarsick and Recording Secretary Nanc Garner

**CALL TO ORDER**

The meeting was called to order by Chair David Day at 6:30 p.m.

**APPROVAL OF MINUTES**

The minutes of the December 7, 2010 meeting were approved as presented with typo correction on page 2.

**NEW BUSINESS**

1. Review updates of the Transportation Element and Capital Facilities Elements of the Comprehensive Plan previously approved by the Planning Commission. Update primarily addresses population information from the 2010 census.

Planner Kwarsick explained that work has continued on the Joint County and Town development of Ebey's Reserve Design Guidelines for review by Town Council. Included in these plans are regulatory changes, including parking and signage. In addition to adjustments made because of the 2010 census, the Council authorized the hiring of a traffic engineer to update traffic counts and to analyze the intersection and streets functioning. The staff report presented tonight includes their findings. The results are that they are still operating way above the service level standards and will continue to do so based on growth projections of the next 10 years.

With regards to SR 20/Main Street intersection, the State will study the intersection to determine low cost strategies to extend the useful life of the intersection and improve safety at the same time. Several options have been proposed such as a right hand turn lane at the intersection to the left and changing the evening transit bus schedule during the evening commute, which causes an extended queue on the roadway. In addition, the speed limit along the state highway entering Coupeville will be reduced to 45 mph which is consistent with other urban areas on the island.

The capital facilities plan is being updated. Population projections were updated along with a build out analysis and no impact to the city system was found.

Boardmember Baker commented on two issues. At the intersection of Hwy 20 and Main Street, there should be some way to control the light signal to allow bicycles to cross. On the walking/bike trail system, some are more suited for mountain bikes and will need to use the road. He would like to see Coupeville schools promote more traffic safety, particularly with regards to pedestrians and cyclists.

Boardmember McFadyen commented that a previous Island County objective was to narrow roads in order to reduce speed but he thinks this would not help the bicycle population. Planner Kwarsick agreed that future trail construction should be a combination of uses for pedestrians and cyclists.

Chair Day commented on the change in population and Planner Kwarsick responded that the population went down in 2009, some of which was a decline in occupancy at the mobile home park. The school district population has increased slightly.

Motion made by Commissioner Baker, second by Commissioner McPherson to approve its prior recommendation to the Town Council to adopt the amended Transportation Element and Capital Facilities Elements of the comprehensive plan and required update to CTC 16.06.090, which adds Highways of Statewide Significance to the Concurrency requirements as required by State Law. Motion approved 4-0

## 2. Electric Vehicle Charging Stations: Adding Section 16.12.075 to Chapter 16.12

Planner Kwarsick stated that last year a state law was passed to require government to provide opportunities for electric charging stations. Island Transit is looking to install charging facilities, though residential charging stations are more likely to happen. Planner Kwarsick has developed regulations for charging stations in the town of Coupeville, to include battery charging stations, rapid charging stations and battery exchange stations. Some stations would use a card swipe for payment and the hospital and county would be the two entities that would promote charging station usage.

Motion made by Chair Day, second by Commissioner McPherson to approve the regulations to allow electric vehicle charging stations, adding section 16.12.075 to Chapter 16.12 – Development and Design Standards of the Coupeville Municipal Code and Adding Definitions to Section 16.04.060. Motion Approved 4-0

## **PLANNER'S REPORT**

Planner Kwarsick provided board members with a status report on previously recommended code changes to Ebay's Design Review, including use of historic homes, tree canopy retention, sign standards and parking standards. He also discussed the capital projects including the Madrona Way lift station, Pennington Hill Connecting Trails, community parking lot, and Front Street Deck expansion.

## **AUDIENCE INPUT**

## **ADJOURN - 7:35 p.m.**

Submitted by: Nanc Garner, Recording Secretary