

**Town of Coupeville  
Regular Council Meeting  
Tuesday, January 9, 2007  
6:30 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Marshall Bronson, Bob Clay, Molly Hughes, and Jim Phay.

**STAFF PRESENT:** Public Works Director Malcolm Bishop, Town Marshal Lenny Marlborough, Clerk Treasurer Judy Thomas

**APPROVAL OF MINUTES**

The minutes of the regular meeting of December 12, 2006, were approved as submitted.

**MAYOR'S REPORT**

- Mayor Conard introduced Justin Burnett, the new reporter for the Coupeville Examiner and talked about his recent article about the ferry captains on the Keystone to Port Townsend ferry run.
- She discussed the current power outage that began this afternoon and measures that are being taken in case there is an extended outage. She received a call from a representative at Puget Sound Energy and he reported that there are 23 outages on the Island and several crews working to identify and repair the problems; they hope to have to power back on within a few hours. She has been in contact with the volunteers for the emergency shelter and Island County Emergency Services and we will probably wait until tomorrow morning to set up a shelter, if the power is still out. Volunteers from the Red Cross delivered emergency supplies to the Rec Hall, when we set up the emergency shelter on December 15<sup>th</sup> and they have decided to keep supplies at a town facility, for future use. Also, we are having a phone line installed at the Rec Hall for use during an emergency. Our crews are doing a great job and are preparing for an extended power outage. The Methodist Church will be an alternative emergency shelter if a second shelter is needed.

**NEW BUSINESS**

**Approval of Final Short Plat # 04-03 – The short plat also includes the dedication of a public open space tract and a utility tract - *Staff recommends Council approve the Final Short Plat #04-03 as recommended by the Town Planner.***

Mayor Conard explained that Mr. Kwarsick was not at tonight's meeting due to the power outage. She discussed his recommendation to approve the short plat and offered to answer any questions. She noted that the Planning Commission had reviewed the proposal and approved the Town Planner's recommendation to approve the Final Short Plat #04-03, which recommends the Town Council:

1. Accepts the dedication of Tracts A and B by Sandra and Chuck Poust, as depicted on the final Short Plat # 04-03 for park, recreation, and open space purposes;
2. Authorizes the Mayor to issue a nontransferable park, recreation and open space credit to the applicants in the amount of \$76,520 consistent with CTC Section 3.36.060. D.; and
3. Adopts the following findings and conclusions of law:

Findings and Conclusions of Law:

1. In accordance with Section 16.06.050(B) (3) of the Coupeville Town Code, the Town Planner is authorized to approve, approve with conditions, or deny preliminary short plat applications. Short Plat # 04-03 was granted preliminary short plat approval on March 24, 2005. The applicants filed for final short plat approval on December 12, 2006.
2. While the Town staff have determined that the requirements for final short plat approval have been fulfilled, the dedication of public property must be authorized by the legislative body;
3. The form of dedication is consistent with the requirements of RCW 58.17.165;
4. Consistent with Town code Tract A for public parks, recreation and open space uses was found to be suitable for public ownership, use, and maintenance;
5. Tract A is to be used solely for parks, recreation or open space purposes. Tract B is to be used for Town utility purposes;

Mayor Conard explained that this is the first time the Town has exercised this portion of the Coupeville Town Code to extend a credit for the donation of open space. The value of the donation is much greater than the cost of the park impact fees; and, Chuck and Sandra Poust only have a couple of lots that this credit could be used toward. She and Councilmembers commented on the very generous donation and noted that this short plat will be an asset to the Town.

There was some discussion about the private road and whether it should have a name or number.

Council Action: A motion was made by Councilmember Bronson, second by Councilmember Clay, to approve Final Short Plat #04-03, accepting the dedication of Tracts A and B by Sandra and Chuck Poust; authorizing the Mayor to issue a non-transferable park, recreation and open space credit to the applicants in the amount of \$76,520 consistent with Coupeville Town Code 3.36.060 D.; and adopting the five findings and conclusions of law. The motion passed 5-0.

**Set date for Public Meeting of February 13, 2007 to consider Preliminary Plat 06-01 Laurens Woods, a 20-lot subdivision on six (6) acres - Staff recommends Council set the public meeting date for PP 06-01 for February 13, 2007.**

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Phay, to set the public meeting date of February 13, 2007, to consider Preliminary Plat #06-01 Laurens Woods, a 20-lot subdivision on six acres. The motion passed 5-0.

**Reappointment – Joanne Chamberlin to Library Board - Mayor recommends confirmation of reappointment of Joanne Chamberlin to the Library Board for term expiring on December 31, 2011.**

Council Action: A motion was made by Councilmember Clay, second by Councilmember Bronson, to reappoint Joanne Chamberlin to the Library Board for term expiring on December 31, 2011. The motion passed 5-0.

**Reappointment - Herb Strasler to Civil Service Commission - Mayor recommends confirmation of reappointment of Herb Strasler to the Civil Service Commission for term expiring on December 31, 2011.**

Council Action: A motion was made by Councilmember Bronson, second by Councilmember Clay, to reappoint Herb Strasler to the Civil Service Commission for the term expiring on December 31, 2011. The motion passed 5-0.

**Approval of December 31, 2006 Claims Vouchers and December Payroll - *Staff recommends approval of December 31, 2006 claims vouchers/warrants #19352 through #19410 for \$51,781.00; and December payroll warrants #11378 through #11411 for \$80,363.55.***

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve December 31, 2006 claims vouchers/warrants #19352 through #19410 for \$51,781.00; and December payroll warrants #11378 through #11411 for \$80,363.55.

Discussion: Several questions were asked and answered and there were no changes to the vouchers and they were approved as submitted. The motion passed 5-0.

**EXECUTIVE SESSION - Personnel**

Mayor Conard called for executive session to discuss personnel items. Mayor Conard, Councilmembers Binder, Bronson, Clay, Hughes and Phay recessed to executive session at 7:25 p.m. and reconvened to regular session at 8:37 p.m. No action was taken.

**ADJOURNMENT:** 8:37 p.m.

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard, Mayor