

**Town of Coupeville
Regular Council Meeting
Tuesday, May 8, 2007
6:30 p.m.**

COUNCILMEMBERS PRESENT: Mayor Nancy Conard, Councilmembers Marshall Bronson, Bob Clay, Molly Hughes, and Jim Phay. A motion was made by Councilmember Bronson, second by Councilmember Clay, to excuse Dianne Binder. The motion passed 4-0.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Marshal Lenny Marlborough, Clerk Treasurer Judy Thomas

APPROVAL OF MINUTES

The minutes of the regular meeting of April 24, 2007 were approved, with one correction to page 5, Council Action to approve April Claims Vouchers and March Payroll, the motion was made by Councilmember Hughes, second by Councilmember ~~Hughes~~ Binder, to approve...'

ADDITIONS TO THE AGENDA

Mayor Conard asked that an executive session be added at the end of the meeting to discuss a personnel issue, with no action to follow.

MAYOR'S REPORT

- Mayor Conard and Larry Smith met with a Boy Scout who will work on the cleanup of the Town Park to Beach Trail, as his Eagle Scout Project.
- Earlier today she attended the workshop on Local Update of Census Addresses for the 2010 Census, in Mt. Vernon.
- Yesterday, May 7th, was the first meeting of the volunteers from the five neighborhoods in Town who will be working to develop an emergency response program. They will begin by doing a door-to-door survey of their neighborhoods to collect information to include identifying special needs persons whose health would be affected in a power outage (like a dialysis machine), and people with special skills or equipment that could be used during an emergency.
- May 10th is the Ebey's Trust Board Retreat.
- May 10th is also the "Schools Out" program at the Coupeville High School to celebrate alumni from 1943-2006; and she explained some of the activities planned for the event.
- She is working to get training from the Whidbey Island Conservation District on low impact development and a third party review. The Puget Sound Action Team was also excited and interested in working with Town staff.
- The Coupeville Lions have agreed to upgrade the ~~lighting~~ electrical in the kitchen at the Town Park.
- At the April 24th Council meeting she spoke about a change in the law on burn bans, and has since discovered that the law did not change; and she apologized for the misinformation.
- The character generator for Channel 10 has been ordered and is being shipped directly to Comcast, and should be received by the end of this week.

- Sunday, May 6th, she attended a WSU workshop for citizens, on how to communicate with government.

AUDIENCE INPUT

Will Jones discussed the salary of the Mayor and how it relates to the cost to file for the office in the upcoming election. He suggested the salary for the Mayor be reduced for one month to \$500, so that the filing fee would only be \$60, instead of \$600.

David Medley listed several cities around the area that have websites and questioned why the Town still doesn't have a website and felt there was a serious communication gap. Mayor Conard responded that after four aborted attempts with volunteers, she has contracted with someone to set up a website.

Gordon Burton asked if there was any information on getting more microphones installed for the Council and Mayor Conard responded that Ms. Thomas was unable to get that information yet. He suggested that there should be stop signs or yield signs at all intersections in town. Marshal Marlborough responded that the 'rules of the road' apply to all intersections without stop or yield signs, and signs are not required by law. Mr. Burton suggested that since the Town did not have a job description for the Mayor, they could use the 'position guide', which he handed out to the Mayor, Council and Clerk-Treasurer, to develop a job description.

Margaret Storer asked if there would be another public hearing on the Shoreline Master Plan before final submittal to the Department of Ecology. She asked that the hearing not be held until after August, because August is so busy and many people are out of town. She suggested the Town contract to have the Coupeville Municipal Code posted online with the Municipal Research Services Center (MRSC) website.

Ann Dannhauer spoke about and gave a copy of an article entitled 'Celebrating 30 Years of Service & Growth' about Tree City USA, Arbor Day Foundation and how the Town of Coupeville could become a part of the Tree City USA program.

Roxallanne Medley asked about the Shoreline Master Plan survey results that were completed after the meeting last October. She discussed issues observed on her walk with Councilmember Clay regarding the Town Park to beach trail, debris along the trail, the storm drain that empties onto the beach near the wharf and the Knead and Feed, and the condition of the railing on the stairs by the Knead and Feed. She discussed an article in the Seattle P-I on May 7, 2007, titled "Gregoire signs measure intended to help restore 'sick' Puget Sound" and suggested Council read the article. She stated that something needs to be done about the neon sign on Alexander in the window at Mariner's Square.

Peggy Burton discussed the roadside trash pickup near the Kettles Trail; and a group from NAS Whidbey had volunteered to clean up that area but they've all been deployed, so she asked if another group could take care of it during their deployment. Mayor Conard suggested she contact the County.

PRESENTATION**Central Whidbey Fire & Rescue Annual Report**

Fire Chief Joe Biller presented the 2006 Progress Report for Central Whidbey Fire and Rescue (CWF&R) which included a list of elected commissioners, paid staff and volunteers; and the response history from 1995 through April 2007, with 1,117 responses in 2006 (up from 874 in 2006).

He discussed the wind storms of 2006, the snow storm from November 26-29, 2006 and some of the fire calls they responded to in Town. He provided a report entitled, "Incident Type Response Summary by Station" which included Coupeville with a total of 493 calls in 2006. The last page of the report listed the:

Goals and Accomplishments

- Tested and marked all Coupeville fire hydrants
- Assist with plan reviews for new construction projects (10)
- Inspected 192 businesses (with re-inspections) approximately 288 Fire Safety contacts
- Provided Fire Safety Demonstrations in the Schools & Events

Capital Improvements

- | | |
|--|-----------|
| ▪ New Firefighting Protective Clothing and Breathing Apparatus | \$272,000 |
| ▪ Replaced 2 Water Tenders | \$240,000 |

Hired 2 more career Firefighters in January 2007

Chief Biller reported that CWF&R will begin 24 hour staff coverage, 7 days per week beginning on May 9, 2007.

NEW BUSINESS**Approval of the Well System Easement Agreement enabling the Town to construct and utilize two wells on Island County property**

Mayor Conard explained that upon approval of the agreement by Town Council the agreement will go to the Island County Commissioners. It is estimated that each well will draw approximately 200 gallons per minute. Councilmember Bronson added that these wells will provide more than enough water for the entire service area; and better quality of water. Councilmember Clay was glad to see this proceeding.

Council Action: A motion was made by Councilmember Bronson, second by Councilmember Clay, to authorize mayor to sign proposed Well System Easement Agreement with Island County. The motion passed 4-0.

AUDIENCE INPUT

Will Jones recalled the meeting about five years ago with Island County and the Town Council about the County's surplus of water and questioned how the whole process had evolved. Mayor Conard responded that he was welcome to come by Town Hall and she would explain the process that occurred.

Marshal Lenny Marlborough announced that he will be retiring on August 1, 2007 and moving to the Gulf Coast. Mayor Conard added that she was sad for all of us but happy for him. Council was sorry to hear the news that he was leaving Coupeville.

EXECUTIVE SESSION

Mayor Conard called for executive session for approximately 30 minutes to discuss personnel issue. Mayor Conard, Councilmembers Bronson, Clay, Hughes and Phay recessed to executive session at 8:10 p.m. and reconvened to regular session at 8:55 p.m. No action was taken.

ADJOURNMENT - 8:55 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor