

**Town of Coupeville
Regular Council Meeting
Tuesday, February 26, 2008
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Jim Phay.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Marshal Dave Penrod, Clerk-Treasurer Judy Thomas

APPROVAL OF MINUTES

The minutes of the regular meeting of January 22, 2008, were approved with one correction on page 2, last paragraph should read, "...this change would provide about 5% or 6 more spaces along Front Street."

MAYOR'S REPORT

- Mayor Conard noted that we have discontinued purchasing bottled water at Town Hall as it is one of the easy things we can do to conserve energy and reduce the carbon imprint.
- The Coupeville Historic Waterfront Association (CHWA) is coordinating this year's Mussel Fest for this weekend, beginning with the Coupeville Mussel Mixer on Friday evening with a band, mussels and beer.
- She, Councilmembers Phay and Binder, met with members of the CHWA to begin working toward voluntary parking off street and some different parking options and suggestions. They will meet again in a couple weeks.
- She and Councilmember Clay are representatives working with WSDOT Ferries on mitigation of the Keystone/Port Townsend ferry situation. Washington State Ferries is being pretty responsive. The Steilacoom II is running and we'll have that for the next two years.
- Tomorrow, February 27th, is the Puget Sound Partnership meeting in Everett.
- Eve Parrish is heading up the NET (Neighborhood Emergency Team) and they received a lot of response to the questionnaire that was included with the utility bills; they are entering the information and she will give an update at the March 11th or 25th Council meeting.
- Beachwatchers would like to create a marine education center at the Wharf and would like to come to the March 11th Council meeting to discuss their proposal.
- Wednesday, March 12th at 8:00 am there will be a downtown cleanup day to clean up the streets from North Main to Alexander and Coveland to Front Street. Town crew will be involved in the cleanup.

- There will be a low impact development (LID) summit coordinated by Whidbey Island Conservation District to discuss and develop LID suggestions. Both Coupeville and Oak Harbor received approval for grant funding to develop technical specifications.
- She attended meetings with members of COG (Council of Governments) to share ideas about what communities are doing to affect climate change; and to develop a sort of mini' Kyoto agreement. John Dean (Island County Commissioner) is working on this and she is excited to see the cities and county join together on this work.
- We received approval on the Reclaimed Water and Irrigation grant and we are working on an agreement to administer the grant.
- She noted that there will be a Council Workshop on March 7th and asked Council for topics they would like to discuss at the workshop.

AUDIENCE INPUT

Peg Tennant spoke about this year's Farmers Market that will open on Saturday, April 5th; and what a great success it was last year. They averaged \$1,650 per hour in revenue in 2007. She discussed some of what is coming with the 2008 Farmers Market and is looking forward to another great year.

Peggy Burton, Coupeville, expressed concerns about the noxious weed, scotch broom, which is growing in and around Coupeville and Whidbey Island. It is an aggressive plant that displaces native plant species. She has discussed the problem with Island County but they have no funding allocated to address the issue. She explained that it takes a special tool to remove it, which she and Gordon have, and they will be working to remove it along the roadside. Mayor Conard responded that it is generous for them to do this and to let us know where it is so we can send out our guys to work on the removal of it. Ms. Burton added that once it is cut it needs to be double bagged and Island Disposal will take it, at no charge.

NEW BUSINESS

Adopt Resolution 08-01 approving the final plat of Krueger Farms Division #3 - Staff recommends adoption of Resolution 08-01

Mayor Conard referred to the staff report from Mr. Kwarsick. She explained that the conditions have been met as identified in Exhibit A of Resolution 08-01.

Councilmember Clay discussed the improvements to Wilkes Street and whether that was required to be put in by the developer; and will these lots share in the cost through a latecomer's agreement. If there is a problem with the street, the responsibility will fall back on the developer of Krueger Commons during the one-year warranty.

Councilmember Hughes asked about the landscape buffer and the completion date of September 2008; and it was explained that landscaping was to be completed by then, or the bond forfeited, because now is not the time for landscaping; and there is a landscaping plan.

Councilmember Dannhauer asked some questions about how this application met the requirements of the Comp Plan. Mayor Conard explained that the MOA (memorandum of agreement) for this development is part of the Comp Plan.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to adopt Resolution No. 08-01 approving the final plat of Krueger Farms Division #3. The motion passed 4-1 (Dannhauer).

RESOLUTION NO. 08-01

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington, approving the final plat of Krueger Farms Division #3.

Approval of the Special Event Permit Application for the Penn Cove Mussel Festival on March 1-2, 2008 - Staff recommends approval of the special event permit.

Mayor Conard explained that they have asked to close the Rec Hall parking lot from noon on Friday, February 29th until 6:00 pm on Sunday, March 2nd. The event is being coordinated by the Coupeville Historic Waterfront Association. She was comfortable with staff recommendation to approve the permit.

Councilmember Clay added that this is a great event and he's glad to see it continue.

Ms. Thomas responded to Councilmember Hughes that she would make sure that the insurance certificate was received, prior to issuing the permit.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Dannhauer, to approve the Special Event Permit application for the 2008 Penn Cove Mussel Festival. The motion passed 5-0.

Set Council Workshop date for Friday, March 7, 2008

Mayor Conard thanked Councilmembers Dannhauer and Phay for rearranging their schedules to attend the Council Workshop. The workshop will begin at 12:00 noon and will be held at Service Alternatives, located at 20 NW First Street, Coupeville.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to set the date for the Council Workshop for Friday, March 7, 2008, noon to 5:00 pm at Services Alternatives. The motion passed 5-0.

Set Public Hearing date for March 25, 2008 - Shoreline Master Plan, Final Draft 2008

Mayor Conard noted that four comments were received during the comment period and those comments will be included in the staff report for the hearing.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Phay, to set the public hearing on the Shoreline Master Plan - Final Draft 2008 for Tuesday, March 25, 2008. The motion passed 5-0.

Approval of February Claims and January Payroll Vouchers - *Staff recommends approval of the February 26, 2008 claims vouchers/warrants #20552 through #20648 for \$789,855.69, plus \$2,692.00 (EFT for 1988 GO Bond payment) for a total of \$792,547.69; and January payroll warrants #11846 through #11880 for a total of \$84,641.46.*

Several questions were asked and answered by Council with no changes recommended to what was submitted.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the February 26, 2008 claims vouchers/warrants #20552 through #20648 for \$789,855.69, plus \$2,692.00 (EFT for 1988 GO Bond payment) for a total of \$792,547.69; and January payroll warrants #11846 through #11880 for a total of \$84,641.46. The motion passed 5-0.

STAFF REPORTS

Ms. Thomas provided a written report which included the monthly treasurer's reports for December 2007 and January 2008. She added that she attended an excellent training on February 21st, on cash basis annual financial reporting, which will be very helpful in completing this year's annual report.

Marshal Penrod submitted a written report and noted that the stats were down from a year ago. In January they had 96 traffic stops, with 90 warnings. He was pleased to announce that he'd received four applications for the entry level deputy marshal position. He will review the applications and schedule the oral boards in March.

Mr. Bishop spoke about the new Keystone Hill Well project which began about 10 days ago; the hydrogeologist finished the screens, and testing will begin on March 3rd. The Front Street Lift Station project is nearing the finish. Right now they are pumping with the new pumps, tomorrow some finish up work and some sidewalk and street work. The reason he was late to this Council meeting was due to the hookup of the electrical; and it is working but not quite complete. Once this project is complete, there will be very little that you will see but there is a lot to this system; things are located nicely and it is designed to last a long time. Mayor Conard added that monitoring ports have been installed and the sewer line was replaced under the Rec Hall.

COUNCIL REPORTS

Councilmember Hughes attended the Food Bank 5th Birthday on February 15th. It has been an amazing month with several things going on with Janice Vaughn Day; the Coupeville Lions have lots of good things going on, and the Mussel Festival.

Councilmember Binder explained that at the last tourism meeting they discussed web design and the plans for advertising; and they will be using the catch phrase "Whidbey Island and Camano Island, the shortest distance to far away." The speaker's message was clear and simple, very informative and had a good background history; and talked about the action plan for September 2008.

Councilmember Phay explained that he enjoyed the Sound Waters program that was held on February 1st, with David Dicks as the keynote speaker. He thanked Mayor Conard for setting up the meeting on Monday with Front Street merchants to discuss parking, which he attended.

Councilmember Clay spoke about Island Transit and that the Langley Fire District and city of Langley broke ground for a new transit site, across the street from the Island County Fairgrounds. Island Transit is working on a site located at 201 South Main in Coupeville and there is a meeting next month on the preliminary design. All towns on Whidbey signed a letter with Island Transit for federal funding to complete the transit center in Coupeville and it will be sent to Senators Cantwell and Murray and Representative Rick Larson. He attended the regional transportation meeting and learned what construction projects will be going on in our area and the proposed roundabout at Sharps Corner. Representatives from WSDOT talked about what type of intersection makes the most sense and they will be having a meeting in Oak Harbor to discuss with the citizens, what options are available. Law & Justice committee meeting is tomorrow and they will discuss future opportunities. He attended a meeting of the People for Puget Sound and was impressed with the focus of the attendees; the purpose of the meeting was to discuss environment, and everyone is interested in preserving what we have. Tomorrow's Puget Sound Partnership meeting is in Everett and will discuss the Whidbey basin area regarding fresh water and salt water. He added that he has spent some time on the ferry issue and noted that the 2008 session of the Washington State Legislature will be done soon so they have been working on the Keystone/Port Townsend ferry issue.

Councilmember Dannhauer attended the People for Puget Sound workshop on February 21st. She talked about a community impact analysis and increasing open space requirements. Mayor Conard stated that these topics will be discussed at the Council Workshop.

AUDIENCE INPUT

John Kohlmann, Coupeville, spoke about Krueger Farms and the retention ponds in Peaceful Valley that serve other areas outside the community. They were designed for runoff from the other side of Broadway and noted that the new development is generating drainage that is going into the ponds. He added that the Peaceful Valley Homeowners Association had asked the Town to take over the ownership of the ponds. The other issue was that the Town should look at the requirement for payment for water and sewer rights at the time of subdivision. He feels it is causing Krueger Farms to be developed incrementally.

DISCUSSION

Update on proposed Coupeville Library Expansion

Mayor Conard explained that since the last presentation on the Library Expansion, the representatives from Sno-Isle Libraries are now looking at an August election, and demonstrating the use of the library and the square footage. This will be discussed further at the Council workshop.

Proposed Legislation - Councilmember Dannhauer requested time to discuss HB 3292 Taping of Executive Sessions

Councilmember Dannhauer explained that this bill died in legislation but she would like Council to consider taping executive sessions.

SHB 2844 Evergreen/Urban Forestry

Councilmember Dannhauer explained that this bill passed the house and wanted to know if Council wished to support this bill.

Councilmember Clay explained that unless they've changed this bill, it was for cities with populations over 5,000. There is a provision for counties with a population of over 60,000. He noted that some time ago, he looked into an urban forestry program and this bill is pretty strict about what cities have to do. The Town does support urban forestry and he needs to get the committee together to flush this thing out.

Councilmember Dannhauer made a motion to support SHB 2844. There was no second to the motion and the motion died.

Mayor Conard explained that there is not anything that stops individuals from supporting this bill. Councilmember Clay added that he favors individual support. Councilmember Hughes noted that she was not for, or against, the bill but she was not prepared to support a resolution that she did not have more information prior to approval.

Mayor Conard suggested that if action is to be taken then a draft resolution should be provided to Council prior to the meeting.

Councilmember Hughes added that she is still interested in the Town pursuing a tree ordinance and for more public land inventory.

ADJOURNMENT – 8:54 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor