

**Town of Coupeville
Council Workshop
March 7, 2008
12:00 p.m.**

Service Alternatives Meeting Room
20 NW First Street, Coupeville

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Jim Phay.

STAFF PRESENT: Town Planner Larry Kwarsick, Public Works Director Malcolm Bishop, Clerk-Treasurer Judy Thomas

The meeting convened at 12:00 p.m. The following topics were discussed by Mayor, Council and Staff:

Council Education Opportunities for 2008

- AWC Conference: June 17-20, 2008 in Yakima.
- NLC Annual Conference: November 11-15, Orlando, Florida
- NLC Congressional Cities Conference: Every March, Washington, D.C.-Next 3/2009
- National Trust for Historic Preservation Conference: Oct 21-26, Tulsa, Oklahoma
- CTED (Community Trade and Economic Development Training)-*Short Course on Local Planning.*
- Training by Town Attorney or WCIA Training: *Open Meetings Act, Public Hearings, Quasi-Judicial and Legislative Decisions, Hearing Examiner*
- Sustainable Living Seminars

Council Procedures

Reviewed and discussed current Council procedures. Mayor provided samples of Council procedures from other communities.

Council Committees/Assignments

Council Committees and assignments were discussed and Councilmembers volunteered to sit on the following committees:

Councilmember Binder: Utilities; Finance; Historic Preservation (new); Island County 2% Committee.

Councilmember Clay: Transportation (new)

Councilmember Hughes: Law Enforcement (new); Central Whidbey Chamber of Commerce: Coupeville Historic Waterfront Association (new).

Councilmember Dannhauer: Parks and Recreation (new).

Councilmember Phay: Sustainable Community/Climate Change (new).

Assignments to Boards/Commissions

The procedure for appointments to boards and commissions was discussed and suggestions were considered to advertise openings, interview applicants and post the notice of opening, and an application form on the Town's website.

The Boards and Commissions discussed were: Design Review Board, Planning Commission, Parks and Recreation Commission, Civil Service Commission, Library Board, Ebey's Reserve Trust Board, Island Transit Board, Law & Justice Commission. Councilmember Bob Clay serves on the Island Transit Board and the Law & Justice Commission. Councilmember Dannhauer volunteered to serve on the Parks and Recreation Commission and the Library Board.

Town Website/Channel 10

Statistical information on the Town's website was provided and discussed. Mayor and Council discussed videotaping Council meetings and broadcasting on Channel 10.

Library Expansion

Sno-Isle Libraries has decided to wait until the primary election in August 2008 to put this option to the voters. Mayor and Council discussed election costs and if the bond passed what the tax increase would be for property owners.

Capital Projects and Major Work Projects for 2008

The Current Construction Projects scheduled for completion in 2008 are: Grace & Coveland Sidewalk; Planning for Municipal Parking Lot; Annual Overlay & 4th Street; Landscaping of South Main; Front Street Lift Station; Keystone Hill Well; Utility Equipment/Improvements include new roof on water treatment plant, new roof on wastewater treatment plant, rehab of Well #4, waterline from Keystone to Ft. Casey, and demolition of Johnson Building.

Future Miscellaneous Projects include: Utility Storage Building, Reserve for Restrooms, Equipment/Records Building; Rec Hall Kitchen.

Future Sewer Projects: Madrona Sewer Replacement.

Future Water Projects: Pennington Booster Station, Telemetry Replacement, Madrona Water Line replacement.

Some of the Current Major Projects that were briefly discussed were the Reclaimed Water Grant and adoption of the Shoreline Master Plan.

Larry Kwarsick responded to some issues raised by Councilmember Dannhauer. He discussed open space in Coupeville and showed where open space had been provided by developers. He gave copies of the New York City's Greenpoint-Williamsburg Inclusionary Housing Program which was an effort to imbed low-income and moderate-income housing within high-income housing areas, which is usually done in high density urban areas. He discussed zoning an area that allows modular and mobile homes.

Not all items on the agenda were discussed at the workshop and the workshop may be continued at the next Council meeting. No action was taken.

ADJOURNMENT – 5:35 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor