

**Town of Coupeville
Regular Council Meeting
Tuesday, May 27, 2008
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Jim Phay.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Marshal Dave Penrod, Clerk Treasurer Judy Thomas

APPROVAL OF MINUTES

The minutes of the regular meeting of May 13, 2008 were approved, as submitted.

MAYOR'S REPORT

- Mayor Conard explained that the Town Council meetings will be broadcast on Comcast Channel 10, Monday through Friday at 7:00 pm and Saturdays at 3:00 pm. Tonight's meeting will not go on line until after June 4th, due to vacation schedule.
- She met again with the organizer of the Whidbey Marathon and they are very interested in getting Coupeville back on the marathon route; and the organizer is working on a new route.
- She noted that at the last Council meeting, Council canceled the June 10th regular meeting and scheduled a "Town Meeting" at the Rec Hall for 6:30 p.m. on Tuesday, June 10, 2008.
- She received the grant agreement from CTED to formalize the agreement on the Keystone Ferry Mitigation Plan. She added that the mitigation plan is complete and the tourism brochures are ready for the ferries.
- The 2008 Northwest Relay for Life is scheduled for June 6-7, 2008. There will be luminary bags available at Town Hall.
- We had a great weekend with the wonderful weather for the Memorial Day Parade and ceremony at the Town Park. The parade participants were great. The Navy Band was excellent and performed in the Park, after the parade.
- The committee to replace the sign at the entrance to Town is continuing to work on it.
- There are two Low Impact Development workshops scheduled: 1) Rain Garden Demonstration Workshop on Tuesday, June 3, 2008, 8:00 a.m. to 12:30 p.m., at the Coupeville Rec Hall; 2) Pervious Concrete Demonstration Workshop on Tuesday, June 10, 2008 from 8:00 a.m. to 12:30 p.m. at the Langley United Methodist Church.
- She distributed copies of the Washington State Department of Transportation 2008 Construction Highlights (Key Projects in Whatcom, Skagit and Island Counties).
- She noted that the Department of Ecology has scheduled a public hearing on the Town's Shoreline Master Plan for Wednesday, June 25th, at 6:30 p.m. in the Island County Commissioners hearings room.

NEW BUSINESS

Approval of the Special Events Permit for the 2008 Arts & Crafts Festival- Staff recommends approval of the Special Events Permit for the 2008 Coupeville Arts & Crafts Festival scheduled for August 8, 9 & 10, 2008

Anne Hallam, president of the Coupeville Festival Association, explained the application and the request for patrols, placement of barricades and no parking signs. She commented that last year was the best regarding help from the police department; and she will be in communication with Marshal Penrod up to and during the festival.

Councilmember Binder expressed concerns about permanent paint being used to mark the street on Front Street.

Councilmember Phay explained that they will be able to use the front lot of the Post Office for handicapped parking after 1:00 p.m. on Saturday.

Councilmember Clay suggested that "No Parking" signs be posted on the east side of Broadway (along the Broadway Path). Marshal Penrod responded that he will work with the Festival Association on the placement of the parking signs.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Phay, to approve the special event permit for the 2008 Arts & Crafts Festival scheduled for August 8-10, 2008. The motion passed 5-0.

Approval of May Claims and April Payroll Vouchers - *Staff recommends approval of the May 27, 2008 claims vouchers/warrants #20829 through #20912 for a total of \$85,520.53; and April payroll warrants #11950 through #11984 for a total of \$85,587.58.*

Several questions were asked and answered by Council with no changes to what was submitted.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the May 27, 2008 claims vouchers/warrants #20829 through #20912 for a total of \$85,520.53; and April payroll warrants #11950 through #11984 for a total of \$85,587.58. The motion passed 5-0.

STAFF REPORTS

Ms. Thomas provided a written report and added that she has completed the AWC Tax & User Survey and the Annual Street Report for 2007.

Marshal Penrod provided a written report and commented that earlier today we had a low risk juvenile escape from the courtroom after sentencing but he was found shortly afterward. The new deputy has accepted the position and after successful completion of the required testing, he is scheduled to begin the police academy in June. He noted that department staff meetings are held on the third Tuesday of every month and are becoming very productive.

Mr. Bishop commented that new employee, William LaRue, has been here one month and is doing excellent; he brought a lot of water system knowledge. We have placed the advertisement for maintenance worker II. Tomorrow, May 28th, he and Len Eserhut will do the final inspection of Building A of Krueger Commons. On June 11th, the Washington State Department of Health is scheduled for an inspection of the whole system. Dahlman Pump, Inc. got the contract for the Well 4 rehabilitation project and will begin work on Tuesday, June 2nd. The repair and upgrade of the roof at the water treatment plant has begun, starting with the undersurface work.

COUNCIL REPORTS

Councilmember Hughes explained that the May 10th Food Drive with the Post Office was a success. She attended the historic building meeting with Ebey's & the Town on May 15th and noted that it was well attended and provided good information. She was unable to attend the Water Festival but thanked Marshal Penrod for all the police help during the festival, Ms.

Thomas for coordinating the food for the dinner, and Town Council for serving the dinner and all they did to make it a success. She attended the Economic Development Council (EDC) Luncheon on May 21st. She and Councilmember Binder have started working on Council procedures.

Mayor Conard explained that there has been some discussion with WSDOT and WSF (Washington State Ferries) about the Island Home Ferries. They have received some letters suggesting that WSDOT consider the option to add an upper deck for 16 more cars. This option would require that each car would have to be lifted by a hydraulic lift, which takes about two minutes per car, adding about 30 minutes to the load time. Mayor Conard expressed some concerns that this extra loading time would eliminate several runs a day and not provide a net increase in vehicles loaded.

Councilmember Binder discussed the Keystone/Pt Townsend ferry reservation system and that they have started making reservations for their guests. She attended the historic building meeting with Ebey's and the Town on May 15th and was pleased with the attendance. She attended EDC Luncheon on May 21st. She and Councilmember Hughes are working on the council procedures and she accessed the MRSC (Municipal Research Services Center) website for samples of other council procedures. She attended the Utility Advisory Committee meeting on May 20th and discussed some of the current and future capital projects for the Town's water system.

Councilmember Phay enjoyed working with the Council at the Water Festival dinner. The parade was fantastic time and he overheard some great comments from some Navy personnel.

Councilmember Clay explained that the Island Transit Board met two weeks ago and they are working on the Langley Park and Ride lot, at the Noble property. He attended the historic home meeting with Ebey's Reserve and the Town on May 15th. He attended EDC luncheon meeting. He discussed the Water Festival dinner and noted that all the participants were so appreciative. Tomorrow, May 28th is the Regional Transit meeting; and the Law & Justice meeting. He spoke about the Memorial Day Parade and that he is very proud of this town, and to march in the parade and watch the parade. He commented that we live in a very special place; and the Navy Band was fantastic.

Councilmember Dannhauer attended to the EDC Luncheon and the low impact development meeting last week. She also attended the Saratoga Community Housing presentation.

ADJOURNMENT: 7:42 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor