

**Town of Coupeville
Regular Council Meeting
Tuesday, August 26, 2008
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Jim Phay.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Marshal David Penrod, Clerk Treasurer Judy Thomas

Mayor Conard noted that upon adjournment of the regular meeting Council would convene to a Workshop; as stated on the Agenda.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of August 12, 2008 and the Council Workshop of August 13, 2008, were approved, with one amendment to the minutes of the August 13, 2008 Council Workshop as follows: Page 1, second to last paragraph, Historic Preservation, add the sentence at the end of the paragraph, to read: ‘... in the Design Guideline Update. Councilmember Dannhauer proposed that new streets and development shall be planned in a way that does not necessitate the demolition or relocation of historic structures.’

MAYOR’S REPORT

- Mayor Conard noted that tomorrow, August 27th, she will attend the Council of Governments (COG) meeting at 9:00 a.m., and the RTPD meeting at 10:30 a.m.
- Also tomorrow, there will be a COG meeting at the High School Commons building from 5:00 p.m. to 7:00 p.m. to hear from proponents to establish a public utility district (PUD) with presentations from Puget Sound Energy and the proposed Whidbey Public Utility District. She noted that Renae Mullholland will video record the meeting for airing on channel 10 in Coupeville and Oak Harbor.
- Thursday, August 28th, she, Councilmember Clay, and representatives of the Ebey’s Trust Board will interview applicants who applied to serve on the Ebey’s Trust Board.
- Next week, she and Councilmember Clay will interview applicants who submitted volunteer applications to serve on the Town’s boards and commissions.

PUBLIC HEARING

2008 Budget Revision - *Staff recommends a motion to adopt Ordinance No. 672 amending Ordinance No. 669 by changing 2008 budget appropriations.*

Mayor Conard explained the procedures of a public hearing and the purpose of the ordinance to amend the 2008 Budget. She noted that Council reviewed and discussed the draft budget revision at the last council meeting; with no changes suggested. She reviewed some of the changes in the General Fund, Street Fund, Capital Improvement Fund and the Community Commemorative Fund.

Mayor Conard declared the public hearing open at 6:50 p.m., there was no public comment; and the public hearing was closed.

Councilmember Dannhauer discussed possible changes to Council travel in the budget and decided that she would discuss her suggestions during the 2009 budget process.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to approve Ordinance No. 672 amending Ordinance No. 669 by changing 2008 budget appropriations for the General Fund, Street Fund, Capital Improvement Fund, and the Community Commemorative Fund. The motion passed 5-0.

ORDINANCE NO. 672

AN ORDINANCE of the Town Council of the Town of Coupeville, amending Ordinance No. 669 by changing 2008 budget appropriations for the General Fund, Street Fund, Capital Improvement Fund, and Community Commemorative Fund.

NEW BUSINESS

Approve contract with BHC Consultants for Reclaimed Water Feasibility Study - Staff recommends approving the contract with BHC Consultants for the Reclaimed Water Feasibility Study.

Mayor Conard noted that the revised version (dated - final 8/26/08) replaces the copy in the council packet, which has a slight change; reducing the total by approximately \$1,000 for a budgeted total of \$218,128. Three firms were selected for interviews and BHC was the firm selected. She explained that in addition to the Reclaimed Water Feasibility Study and the Stormwater Study, the Town has funds available for a Sludge Management study and all three studies are included in the contract with BHC Consultants.

Rex Porter, project manager, explained that upon completion of the studies, the Town may be eligible for grant funding of these projects. He explained that the Town is able to accomplish these projects through partnerships with organizations such as Beachwatchers and the Whidbey Island Conservation District (WICD); these projects will bridge to other projects. He explained about the different classes of water; which is determined through testing the water after it has been treated at the wastewater treatment plant; and the feasibility study will determine where the reclaimed water can be disbursed.

John Wilson, BHC Consultants LLC program manager for the project, discussed a similar reclaimed water feasibility study they had prepared for an area located in the urban growth area of Sequim, Washington. He explained that Coupeville already has a wastewater treatment plant that produces class B - C water that dispenses into Penn Cove. He discussed ways to store or dispense of the reclaimed water to keep it from stagnating. He noted that BHC Consultants will prepare a study to look at sludge management and whether it would be better dewatered; or practical to use as fertilizer or composting. There will be three products from this contract that will include the feasibility studies for reclaimed water, stormwater and sludge management.

Councilmember Dannhauer asked about what kind of storage would be used for the reclaimed water. Mr. Wilson explained that it could be open air ponds, maybe a series of ponds. If the pond was full, the overflow could go out to Penn Cove. Mayor Conard noted that the National Park Service has discussed the possibility of some type of estuary.

Mr. Wilson explained that the cost breakdown for all three studies is on the last page of the Scope of Work. BHC Consultants will give the Town the final reports and the Town will decide how to use them; and what is in the best interest of the community.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to authorize the mayor to sign the professional services agreement with BHC Consultants, LLC to perform the work for the Reclaimed Water Feasibility Study. The motion passed 5-0.

Mayor Conard called for a short recess at 7:40 p.m. and reconvened to regular session at 7:50 p.m.

Authorize Mayor to sign Council of Governments (COG) Resolution 001-08 on sustainable communities - *Mayor recommends Council support of COG Resolution 001-08 on sustainable communities and authorization to sign the resolution.*

Mayor Conard explained that the cities of Langley and Oak Harbor are getting approval from their councils and this is the final copy of this resolution.

Councilmember Phay stated that this resolution has been brought to the council for review on three different occasions and he noted that it does not include all the answers of promoting low impact, sustainable communities in Island County; specifically, why is nuclear energy not being considered or included. He will vote for the resolution but he has strong reservations about it because nuclear energy is the only clean source of energy. He expressed concerns that this resolution will go from the local level to the state level, and then to the federal level; with no mention of nuclear energy.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to approve the Council of Governments (COG) Resolution 01-08 and authorize the mayor to sign on behalf of the Town of Coupeville. The motion passed 5-0.

Councilmember Clay appreciated Councilmember Phay's comments and noted that he would like to have mandatory recycling. Mayor Conard responded that approval of this resolution should help to get recycling started. Councilmember Binder added that it works well with our plan for climate protection. Councilmember Dannhauer asked about nuclear waste. Councilmember Phay responded that France is finding a way to deal with nuclear waste and he believes it is really about global warming and the only way to go is nuclear energy; it is fastest way to stop global warming.

Approval of August Claims and July Payroll Vouchers - *Staff recommends approval of August 26, 2008 claims vouchers/warrants #21077 through #21172 for a total of \$83,748.94, plus \$2,692.00 (EFT 7/15/08 for 1988 GO Bond payment) for a total of \$86,440.94; and July payroll warrants #12058 through #12094 for a total of \$96,858.16.*

Several questions were asked and answered by Council with no changes to what was submitted.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the August 26, 2008 claims vouchers/warrants #21077 through #21172 for a total of \$83,748.94, plus \$2,692.00 (EFT 7/15/08 for 1988 GO Bond payment) for a total of \$86,440.94; and July payroll warrants #12058 through #12094 for a total of \$96,858.16. The motion passed 5-0.

STAFF REPORTS

Ms. Thomas included a written report in the agenda packet and offered to answer questions. She responded to Councilmember Clay's question about sales tax revenue in comparison with previous years; that we are just about where we budgeted but considerably lower than previous years in actual revenue. *(After the meeting, Ms. Thomas looked up the actual figures on sales tax for 2007 and 2008. As of August 31, 2007 we had received \$324,567.80; as of August 31, 2008 we have received \$212,567.80; which is down by approximately 35% from last year at this time.)*

Marshal Penrod reviewed his written report at the meeting. He was pleased to announce that we have hired a new deputy marshal, Adrian Kuschnerit and he began the police academy on August 25th. Mr. Kuschnerit will be in the academy for five months and will be sworn in as a Deputy Marshal, upon completion of the academy. The Arts and Crafts Festival went very well this year. He continues to have staff meetings with presenters from law enforcement related agencies. He responded to a question about the calls on disorderly conduct, which were calls to Whidbey General Hospital.

Mr. Bishop explained that earlier today he gave a tour of the Town's water system to members of the NET (Neighborhood Emergency Team). Krieg Construction is the contractor for the 4th Street overlay project; and they have secured a source to provide the asphalt for the project. The County will begin their overlay work next week, and we will follow about three or four weeks later. Our maintenance crew is working on water main crossings and fixing spots.

COUNCIL REPORTS

Councilmember Hughes attended the Central Whidbey Chamber of Commerce meeting and met the new director Lynda Eccles. She has been attending meetings at Ebey's Landing, working on their plans for the Ebey's 30th anniversary. The community cleanup day at the school was held last Saturday. The Food Bank has been very busy this summer with greater numbers of people needing assistance. Whidbey General Hospital's food drive is this month but the donations are down. She noted that although the demand is high and the donations are low, they have never turned anyone away.

Councilmember Binder attended the open public meetings forum at the Oak Harbor Library which was a good refresher, but geared more toward the public than elected officials. She attended the Utility Advisory Committee meeting last week with the focus on the water and sewer capital facility plans. The Joint Tourism committee is working on the website and it is almost done. There will be a TV commercial (on tourism) broadcast on the major networks. Also, she noted that there will be a presentation of the Joint Tourism Committee at the September 23rd Council meeting.

Councilmember Phay spoke on behalf of the Peaceful Valley homeowners association that they have been looking forward to getting the sidewalk done. He was pleased to announce that we have a new Postmaster, Randy Bennett, at the Coupeville Post Office; he was the assistant postmaster in Oak Harbor for several years.

Councilmember Clay attended the Kitsap Regional Coordinating Council meeting, which he discussed at the last Council meeting. He attended the Island Transit exit interview with the state auditors, in which they discussed a couple of items addressed in a management letter; but were resolved.

Councilmember Dannhauer reported that the Parks and Recreation Commission have not met since her last report. The Library propositions appear to be passing with the first proposition at 65% approval; and the second proposition at 60.66%. She gave some inclusionary zoning information to Mayor Conard and asked that she pass it on to Larry Kwarsick.

ADJOURNMENT OF REGULAR MEETING: 8:38 p.m.

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COUNCIL WORKSHOP - Convened at 8:47 p.m.

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, Jim Phay, and Clerk Treasurer Judy Thomas.

Discuss Draft Council Policies and Procedures

Councilmembers Binder and Hughes provided copies of the draft council policies and procedures they had been working on. This is a working document that Council began reviewing at this workshop. They reviewed, discussed and made suggestions for some changes to the first couple pages. They agreed that more time was needed and agreed to schedule another workshop at the next Council meeting. (The suggested date for the workshop is Monday, September 22, 2008 at 5:30 p.m.)

ADJOURNMENT: 10:10 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor