

**Town of Coupeville
Regular Council Meeting
Tuesday, October 28, 2008
6:30 p.m.**

PRESENT: Mayor Pro Tem Bob Clay, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Jim Phay. Mayor Nancy Conard was excused.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Marshal David Penrod, Clerk Treasurer Judy Thomas

APPROVAL OF MINUTES

The minutes of the Regular Meeting of October 14, 2008 were approved, with one correction to the corrections made, as follows: Councilmember Dannhauer referred to the correction made to the September 23, 2008 minutes, the correction reads: “4) On page 4 of 6 under Discussion at top of page, Councilmember Dannhauer stated that she did not say “that she could not make a good choice because she did not have access to the interviews and did not know who all the applicants were and asked that the sentence be omitted.” At the meeting of October 28, 2008, she clarified that her statement should read: She could not make a good choice because she did not have access to the interviews. The minutes were approved with the correction.

Mayor Pro Tem Clay noted that the Mayor’s report will be given at the next Council meeting.

AUDIENCE INPUT

Peggy Burton, 901 NE Center, Coupeville, spoke about the upcoming 10th Community Thanksgiving Dinner at the Rec Hall, and what a successful community event it has become. She noted that the organizers of the event have always paid the rental fee for the Rec Hall and have paid it for this year. It is an event that fills a need that we did not know existed; and it benefits the community. She asked Council if they would consider waiving the Rec Hall rental fee in the future.

Gary Piazzon, 1016 NE Pennington, Coupeville, noted a correction to the October 14, 2008 minutes regarding comments made by Roxallanne Medley questioning why pervious surfacing was used on the Coveland sidewalk. (*Clerk Treasurer Thomas made the typographical correction to the October 14th minutes on October 29th.*) He discussed low impact development (LID) and questioned why it was taking so long to adopt an ordinance. Mr. Bishop responded that the Town has required LID standards on every project for some time. Mr. Piazzon discussed climate change which is accelerating faster than the scientists anticipated. The current analysis gives us approximately 8.3 years to reduce greenhouse gases by 60-80% to avoid catastrophic consequences. He encouraged everyone to think about this in big ways. He gave a handout which listed some websites to find out more information:

Frontline Heat <http://www.pbs.org/wgbh/pages/frontline/heat/etc/notebook.html>

Impacts on the US: <http://www.sciam.com/article.cfm/article.cfm?id=climate-model-predicts-ex>

Mayor Pro Tem Clay explained that Malcolm Bishop and Larry Smith have been attending LID classes; Mayor Conard is working on Climate Protection and sustainable communities with WSU; and every plat that has been approved has had LID standards required as a condition of approval.

Roxallanne Medley, 701 NW Madrona Way, Coupeville, thanked Malcolm for his efforts and everyone in town who is working on low impact development. She spoke about the Ebey's Station or Prairie Station (the Island Transit Parking Park & Ride) that is going to have impervious paving because of the retention pond. She noted that not everything can be resolved by LID standards and we want to maximize the natural process. The normal way is to get rid of retention ponds, and runoff is filtered into the ground. She suggested using pervious materials on the parking lot. Mayor Pro Tem Clay explained that the application she is referring to is scheduled to be considered at the December 9, 2008, Council meeting.

Jerome Rosen, 303 NE 7th Street, Coupeville, discussed the emails exchanged with Mayor Conard regarding the selection process to fill vacancies on Boards and Commissions. He noted that he had applied for the Planning Commission position but the Mayor decided to stay with the incumbent. He read Sue Cunningham's selection process recommendations and felt that a resident of the town should be included in the interview process. He asked if the Mayor could respond at the next meeting to his questions. Mayor Pro Tem Clay responded that we have made changes to the appointments process; it is now advertised; and each applicant was interviewed by the mayor and a councilmember. The appointment is made by the mayor as part of the mayor's duties. Mr. Rosen noted that he was not challenging the council role or the mayor's authority but he would like to include a resident of the town who is not on the commission in the interview. Councilmember Hughes explained that Sue Cunningham's suggestions were considered when changes were made; and with the new process, three of the five suggestions were adopted. Councilmember Dannhauer had suggested the interviews be conducted during a council meeting but the mayor was not sure that applicants would be interested in being interviewed during meetings.

Gary Piazzon, 1016 NE Pennington, Coupeville, spoke about the tree ordinance and that he is still waiting to get a call. Mayor Pro Tem Clay explained that he and Larry Kwarsick have been working on the tree ordinance; and as soon as they have something they will be involving the community; and he assured him that it has not gone away.

Roxallanne Medley, 701 NW Madrona Way, Coupeville, realizes that everyone is really busy but we have lots of volunteers who have offered to help and asked that these volunteers be taken up on their offers.

NEW BUSINESS

Approve Phase I of the Front Street Lift Station Project as complete and authorize release of retainage to Sturdeweld Construction - *Staff recommends approval of project as complete.*

Mr. Bishop explained the work that had been done by Sturdeweld Construction for Phase 1 of the Front Street Lift Station Project. Included in the staff report was the letter from Project Engineer Scott Wenger certifying that Phase 1 of the project is complete; in accordance with the plans and specifications; and recommends acceptance of the project as complete by the Town Council.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve Phase I of the Front Street Lift Station Project as complete and authorize release of retainage of \$12,859.74 to Sturdeweld Construction. The motion passed 5-0.

Councilmember Hughes asked about the total amount of the contract and Ms. Thomas explained that it exceeded the contract by approximately \$1,100 due to the fact that Sturdeweld did some of

the Phase II work; and Callen Construction (Phase 2) final contract was approximately \$40,000 less than what approved.

Approve Phase II of the Front Street Lift Station Project as complete and authorize release of retainage to Callen Construction - *Staff recommends approval of project as complete.*

Mr. Bishop explained the work done by Callen Construction for Phase II of the Front Street Lift Station Project. Included in the staff report was the letter from Project Engineer Scott Wenger certifying that Phase II of the project is complete; in accordance with the plans and specifications; and recommends acceptance of the contract as complete by the Town Council.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Phay, to approve Phase II of the Front Street Lift Station Project as complete and authorize release of retainage of \$10,286.20 to Callen Construction. The motion passed 5-0.

Approval of October Claims and September Payroll Vouchers - *Staff recommends approval of approve October 28, 2008 claims vouchers/warrants #21249 through #21353 for a total of \$108,208.55; and September payroll warrants #12140 through #12181 for a total of \$93,758.55.*

Several questions were asked and answered by Council with no changes to what was submitted.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the October 28, 2008 claims vouchers/warrants #21249 through #21353 for a total of \$108,208.55; and September payroll warrants #12140 through #12181 for a total of \$93,758.55. The motion passed 5-0.

STAFF REPORTS

Public Works Director Malcolm Bishop explained that he and Larry Smith have been attending Low Impact Development Workshops put on by WSU and Puget Sound Partnership. There are four two-day workshops and they just completed the third workshop, which have been very informative. He explained about the last workshop covered low impact foundations, which require no digging; instead they drive a pile/pin foundation. The second day of this workshop was a demonstration on construction of a green roof. The idea with LID is to keep all storm water on site, in an effort to mimic nature.

Marshal Penrod explained that he will have a written staff report at the next meeting as he is still working with ICOM to ensure the numbers are correct. He attended the last Law & Justice meeting in which they discussed implementing a dependency court for parents with drug and alcohol dependency problems to clean themselves up, so they can be reunited with their children; and they hope to have it up and running by November. He and other police chiefs support this program with the goal to reunite parents with children. Deputy Kuschnerreit is doing very well at the academy and is #3 in his class; and will graduate on January 7th.

Clerk Treasurer Judy Thomas included a written report in the agenda packet and offered to answer questions. She noted that there was a math error on the time study for the administrative transfer percentages which was included in the 2009 Budget Polices. That correction will be discussed at the Council Budget Workshop scheduled for tomorrow night, October 29th; the corrections will be made and the correct percentages and amounts will be reflected in the 2009 preliminary budget. The State Auditor Entrance Conference is scheduled for Wednesday, November 5, 2008, at 1:00 p.m.; and all council members are invited to attend. Councilmembers Binder and Dannhauer responded that they will attend.

COUNCIL REPORTS

Councilmember Hughes has been involved with the Ebey's Trust Board 30th Anniversary Conference and attended her first Ebey's Trust Board meeting earlier today. Ebey's Reserve Manager Mark Preiss spent about five hours with her, going over the history of the Reserve, and giving her a tour of the Reserve. This Friday, Oct 31st is the deadline to sign up for the conference; there are lots of good classes and field trips. The CWCC has selected Ebey's Reserve for the subject of their 2009 calendar. They received several photos of the reserve and could only use so many in the calendar so the Coupeville Arts Center will display many of the photos (not included in the calendar) on Saturday, November 8th at the Arts Center. The Food Bank is getting ready for the holidays and there are two ways to donate: 1) Purchase a \$25 meal at Prairie Center; 2) The Food Bank has Christmas Cards for making donations. She thanked Renae Mulholland for video recording the League of Women Voters election debate on October 16th and broadcasting it on Channel 10.

Councilmember Binder noted that October 29, 2008 is the official launch of the website for the Whidbey and Camano Islands Tourism Committee and can be accessed on the web at whidbeycamanoislands.com; this is the hotel/motel tax funds in action.

Councilmember Phay thanked Mayor Conard for getting the trail improvements done in Peaceful Valley.

Councilmember Clay reported that the Farmhouse Gang (a committee of representatives from four counties - Whatcom, Skagit, Island and Snohomish) met to brainstorm about transportation issues, such as: Connector routes between Bellingham and Mt. Vernon; working on rail transportation (north and south) and encouraging the utilization of mass transportation. He and Councilmembers Hughes, Binder and Phay, and Mayor Conard attended the AWC Regional meeting in Burlington on October 7th and learned what legislative efforts were accomplished in 2008 and what is proposed for 2009. He is a member of the AWC climate change task force which is trying to put together a position for a lobbyist for the 2009 legislative session. Island Transit Board met on October 17th; and they are facing some tough issues. It is interesting that ridership has been increasing and is up 14.7% from last year; the cost per rider is down by about 3% per rider; and they are holding their own on fuel estimates. October 24th he attended a meeting on the ferry service between Port Townsend and Keystone, to talk about where we are today; update on the new ferries and the bid opening will be held on November 6th for the 'Island Home' ferry. The current ferry being used on the run, the Steilacoom II, must undergo a three to four week overhaul and will be out of service at the end of December; there will be passenger-only ferry service during the time the Steilacoom II is out of service. He attended a four county regional transportation meeting (Island, Skagit, Whatcom and San Juan Counties) to discuss what other regions are doing; current legislation and how it will affect our transportation system and how it all ties together.

Councilmember Dannhauer attended the Library Building meetings. She spoke about the tree ordinance and felt the more people involved in the development of the tree ordinance the greater likelihood of acceptance. She asked how the LID standards are required and Mr. Bishop responded that all development applications are reviewed by the Town Planner and Town Engineer to ensure that LID measures are required of the developer. The ordinance on low impact development is getting close to completion and then it will come to Council for approval.

DISCUSSION

Revised Town Logo

Councilmember Hughes provided copies of the updated logo. She explained some of the changes since the last discussion and the only difference in the version they received copies of today, is that the color of the water is actually going to be lighter blue than is shown in the copy. There was no opposition to what was presented and Councilmember Hughes acknowledged the updated logo was acceptable and she would proceed with getting a final updated logo.

AUDIENCE INPUT

Jeanne Crisp, Sno-Isle Libraries, announced that Lewis Architects had been selected to design the new library expansion project. Sno-Isle Libraries received 13 applications and interviewed five of the applicants. The ‘Thank you to the community for helping make this happen’ celebration was held this evening at the library and she expressed her appreciation to the Town Council for all they did to make this happen.

ADJOURNMENT: 8:28 p.m.

Respectfully Submitted:

MAYOR PRO TEM:

Judy A. Thomas, Clerk Treasurer

Bob Clay, Mayor Pro Tem