

**Town of Coupeville
Council Workshop
Wednesday, October 29, 2008
5:30 p.m.**

Service Alternatives Conference Room
20 NW First Street, Coupeville

PRESENT: Mayor Nancy Conard; Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes and Jim Phay; and Clerk-Treasurer Judy Thomas

The meeting convened at 5:45 p.m.

DISCUSSION OF DRAFT 2009 PRELIMINARY BUDGET

Copies of the draft preliminary budget for the 2009 (dated 10/24/08) were provided. Mayor Conard went line per line through the General Fund. Council discussed and suggested the following:

- 1. Increasing the amount to \$1,500 in the General Fund for Planning - Miscellaneous for training of Planning Commissioners and Design Review Board Members.

At 10:20 p.m. Council completed review of the General Fund Preliminary Budget and agreed to continue the workshop to Sunday, November 2, 2008, at 1:00 p.m. in the Town Hall Conference Room, located at 4 NE 7th Street, Coupeville, Washington.

ADJOURNMENT: 10:20 p.m. To be continued on November 2, 2008.



**Town of Coupeville
Council Workshop - Continued
Sunday, November 2, 2008
1:00 p.m.**

Town Hall Conference Room
4 NE 7th Street, Coupeville

PRESENT: Mayor Nancy Conard; Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, and Molly Hughes; and Clerk-Treasurer Judy Thomas

The meeting convened at 1:10 p.m.

DISCUSSION OF DRAFT 2009 PRELIMINARY BUDGET

Copies of the draft preliminary budget for the 2009 (dated 10/24/08) were provided. Mayor Conard went line per line through all funds except the General Fund (which was covered at the October 29, 2008 workshop). Council discussed and made no further changes to what was proposed.

CORRECTION TO ADMINISTRATIVE TRANSFER AND BUDGET GUIDELINES

Ms. Thomas explained the correction to the administrative transfer was a math error. After further review of the calculations the percentages on the administrative transfer were corrected as follows:

- Council changed from 11% to 12%
- Administration changed from 43% to 44%
- Central Services will stay at 41% (no change from 2008 Budget)
- Public Works will stay at 67% (no change from 2008 Budget)
- Planning will stay at 9% (no change from 2008 Budget)

These percentages will be used in the 2009 Preliminary Budget which will be presented to Council at the November 25, 2008, Council meeting.

PROPOSED 2009 FEE SCHEDULE

Upon further review of the fee schedule, Council suggested the following changes from the DRAFT 10/14/08:

Schedule A:

- | | | |
|--|---------|----------------------|
| 1) Adult Business License: | Initial | \$1,000 - First Time |
| | Renewal | \$ 500 - Annually |
| 2) No changes to the Rental Fees for the Recreation Hall or the Pavilion | | |

ADJOURNMENT: 6:20 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor