

**Town of Coupeville  
Council Workshop  
Friday, April 3, 2009  
5:30 p.m.  
Coupeville Rec Hall**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes and Jim Phay

**STAFF PRESENT:** Town Planner Larry Kwarsick, Public Works Director Malcolm Bishop

**OTHERS PRESENT:** Rex Porter

The meeting convened at 5:00 p.m. The following topics were discussed by Mayor, Council and Staff:

**Phytoremediation**

Mr. Porter had explained the phytoremediation pilot project at the March 24<sup>th</sup> Council meeting. He gave a brief summary of the project and offered to answer any questions about the project. Mayor Conard noted that budget capacity for the project would be discussed later in the meeting.

**Capital Improvement Plan**

Mayor Conard explained that the 6-year Capital Improvement Program (CIP) is developed to prioritize short-term (6 year) capital projects for sewer, water, streets and parks and match them with the fiscal capacity of the Town. This enables the Town to maintain and improve public facilities and infrastructure to meet the established standards. The CIP is reviewed annually by the Town to ensure that resources are available. The council reviewed copies of the proposed CIP for the Water System, Sewer System, Street System, Parks and Capital Projects.

**Discuss Use of Hearing Examiner**

There was not a majority of support to implement a hearing examiner program.

**Revenue and Budget Projections**

Mayor Conard discussed revenue projections and history (Sales & Use Tax, Hotel/Motel Tax, Real Estate Excise Tax) and some additional expenditures to be considered in a 2009 budget revision.

**ADJOURNMENT:** 10:50 p.m.

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard, Mayor