

**Town of Coupeville
Town Council Special Meeting
Monday, June 1, 2009
5:00 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, and Jim Phay. **Island County Commissioners:** John Dean, Angie Homola, Helen Price-Johnson, Clerk of the Board Elaine Marlow and Secretary to the Board Debbie Thompson. **Ebey's Landing National Historical Reserve:** Reserve Manager Mark Preiss, Trust Board Chair Jan Pickard.

STAFF PRESENT: Town Planner Larry Kwarsick, Clerk Treasurer Judy Thomas

JOINT MEETING WITH ISLAND COUNTY COMMISSIONERS

Memorandum of Understanding (MOU)

Planner Larry Kwarsick provided copies of the MOU between Island County, the Town of Coupeville, and the Trust Board of Ebey's Landing National Historical Reserve relating to Historic preservation and protection within the Ebey's Landing National Historical Reserve - Establishment of uniform design review processes and procedures; that was reviewed by the Town Attorney and Island County Attorney. The MOU includes what was discussed and agreed upon at the May 12th joint workshop. Members of the Town Council and the Island County Commission discussed the revised MOU and agreed that they could approve the MOU with the following changes:

1. Page 2, Article III, 1., a., should read, 'In support of the protection of historic resources within the Ebey's Landing National Historical Reserve, the Town and County shall jointly ~~prepare and adopt~~ propose ordinances establishing...';
2. Page 2, Article III, 1., b., i., 2., should read, 'Second Tier - The second tier involves the administrative decisions of a Reserve Committee consisting of the County Planning Director, Town Planner, and Reserve Manager or his/her trained designee...';
3. Page 2, Article III, 1. b., last paragraph and last sentence should read, 'Annual reports of design review decisions will be ~~made, intended~~ prepared by the Reserve Committee and shared by all partners to assure accountability.';
4. Page 3, 3., a., should read, 'As a quasi-judicial body, conduct design review and issue Certificates of Approval for new construction affecting historic resources, alterations to ~~historic properties~~ the cultural landscape, demolition...'
5. Page 3, 3., b., should read, 'Hear appeals of Tier 1 and Tier 2 administrative decisions...';
6. Page 3, iii., should read, 'Provisions that appeals ~~from~~ of decisions...';
7. Page 4, Article IV - DURATION, should read, 'This MOU is effective ~~beginning~~ upon execution, and shall continue automatically until it is superseded...'

Island County Commissioner Dean moved to approve the Memorandum of Understanding between Island County, the Town of Coupeville, and the Trust Board of Ebey's Landing National Historical Reserve to establish uniform design review processes and procedures with the following modifications: (the seven modifications are listed above). The motion was seconded by Commissioner Price Johnson and approved unanimously.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Phay, to approve the Memorandum of Understanding between Island County, the Town of Coupeville, and the Trust Board of Ebey's Landing National Historical Reserve relating to Historic preservation and protection within the Ebey's Landing National Historical Reserve - Establishment of uniform design review processes and procedures, as modified and amended (the seven modifications are listed above). The motion passed 4-0.

ADJOURNMENT: 5:59 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor