

**Town of Coupeville
Regular Council Meeting
Tuesday, July 14, 2009
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes and Jim Phay.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Marshal David Penrod, Clerk Treasurer Judy Thomas

Mayor Conard explained that Island County has a new policy on building hours and as of July 1, 2009 all buildings will be closed at 9:00 pm. Therefore, the Council meetings will need to adjourn by 8:45 pm. She is working with the Commissioners to see if there is some way that we can stay longer and pay for the extra time.

APPROVAL OF AGENDA:

Council Action: A motion was made by Councilmember Binder, second by Councilmember Hughes, to adopt the agenda as submitted. The motion passed 5-0.

APPROVAL OF MINUTES

Regular Meeting of June 23, 2009

The minutes of the regular meeting of the June 23, 2009, were approved as submitted.

MAYOR'S REPORT

- Mayor Conard explained that there will be a Council Workshop next Tuesday, July 21st at 6:30 pm to discuss proposed amendments to the Town Code and Comprehensive Plan.
- Tomorrow there will be a Sustainable Whidbey Coalition meeting to collaborate with the County and other cities on Whidbey to continue the climate protection programs and keep the coordinators.
- Senior Services of Whidbey will make a presentation at the next Council of Governments meeting, on Wednesday, July 22nd.

AUDIENCE INPUT

Peggy Burton, Coupeville, spoke about the noise from jets flying at night. She thought the town was in a no-fly zone and asked that something be done to stop the screaming of jets that fly over at night. Mayor Conard explained that she has a call into NAS Whidbey and she will send her an email as soon as she receives a response.

PRESENTATION

Presentation of the Stormwater Management Implementation Plan (SMIP)

Rex Porter explained that the Town is conducting several studies, starting with the Coupeville Bio-Solid Use Study, Coupeville Reclaimed Waste and Stormwater Feasibility Assessment; and the Central Whidbey Phytoremediation Pilot Project.

Matt Fountaine and Mark Ewbank, Herrera Environmental Consultants, Inc. presented information from the draft Town of Coupeville Stormwater Management Implementation Plan. The Town contracted with BHC Consultants, who is working with Herrera Environmental Consultants, Inc. to develop the plan. The implementation plan objective is to provide recommendations for improving stormwater runoff to Penn Cove and Admiralty Inlet.

Preparation of the SMIP required background document review of the Town and County Codes, Shoreline Master Program, Critical Areas ordinance, and Low Impact Development code; interviews with staff; current program survey; water quality monitoring and windshield survey. They evaluated and made recommendations on: Public education and outreach; Public involvement and participation; Illicit discharge detection and elimination; Controlling runoff from development and construction sites; Pollution prevention and operations and maintenance for municipal operations; and Stormwater monitoring. They suggested methods for paying for improvements, including creating a Stormwater Utility.

Councilmember Dannhauer requested a copy of the plan. Mayor Conard explained that this was a study that is not yet complete. Mr. Ewbank responded that they expect to have a final copy available in August.

Mayor Conard called for a short recess at 8:13 pm and reconvened at 8:21 pm.

NEW BUSINESS

Confirm appointment to Island County Joint Tourism Board

Mayor Conard explained that Coupeville has three appointees to the Joint Tourism Board, a representative of the lodging industry (Marshall Bronson), the elected officials (council representation is currently Dianne Binder), and the Central Whidbey Chamber of Commerce (CWCC). The CWCC has requested a change in the person representing them to have CWCC Executive Director, Linda Eccles, appointed to the board.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Phay, to confirm appointment of Linda Eccles to the Joint Tourism Board, representing Central Whidbey Chamber of Commerce. The motion passed 5-0.

DISCUSSION

CWCC Visitor Information Center

Sue Cunningham explained that the Visitor Information Center (VIC) is moving from Coupe's Village on South Main to the Mariner's Court building on Front Street. They have three issues that need to be addressed. The first was the requirement to have wheel chair accessible restrooms, which has been resolved with permission to use the Museum's restrooms across the street. They are asking for two 15-minute parking spaces to be reserved for the VIC, on Alexander Street. The other request is to place directional signs from the highway and Madrona Way, to the VIC and restrooms; and they would like help from the Town on the signs. They will be moving to the new location before August 1st.

Mayor Conard responded that the Town could help with the signs and that there is funding available from the 2% tax fund that can help with the costs. The parking spots can be developed by Town staff. She asked for some direction from Council about this request and noted that the Coupeville Historic Waterfront Association is excited about the relocation of the VIC to Front Street. They also discussed sprucing up the area between the restrooms and the south side of the Mariner's Court, and painting the exterior of the restrooms. Council responded favorably.

Island County Historic Society Fair - Town Hall Booth (Councilmember Hughes)

Councilmember Hughes explained that the Island County Historic Society Museum is celebrating its 60th anniversary on Saturday, July 25th, from 1:00 pm to 5:00 pm. They are holding the celebration on the Coupeville Community Green property adjacent to/and overlapping the Farmer's Market. She would like to have a 'Town Hall' booth, with

Councilmembers available to take suggestions and answer questions about Coupeville. She will set up the booth and asked the Mayor and Councilmembers to come and participate. All councilmembers, except Councilmember Phay, responded that they would be available to participate.

Schedule for Design Guideline Meetings

Mayor Conard explained that the Town, County and Ebey's Reserve staff have been working on a joint process for review of building and development applications in Ebey's Reserve. Joint meetings of the DRB (Town of Coupeville Design Review Board) and HRC (Island County Historic Reserve Committee), and the Planning Commissions of the Town and County have been held, to develop draft proposals for code language and a joint design manual. Now is the time to begin the public hearing process. The collective staff are recommending two public hearings be held, followed by another meeting to deliberate and take action. Then, the recommendation will be forwarded to a joint hearing with the Board of County Commissioners and Town Council. The schedule for the public hearings has been set for July 28, 2009, at 1:00 pm, and the second public hearing has been tentatively set for August 25th, in the evening. In addition to the hearings proposed by the collective staff, she would like to hold two community meetings, just for Coupeville folks, to provide a more informal review of the proposals. She suggested the Council cancel the August 11th regular meeting and August 18th council workshop and hold open houses, instead on those dates. The Open House meetings will be held at the Rec Hall and will begin at 6:00 pm.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Hughes, to cancel the August 11th Regular Council Meeting and substitute it for an Open House on signage and parking; and cancel the August 18th Council Workshop and substitute it with an Open House on Design Guidelines and Process. The motion passed 5-0.

The balance of the agenda items not discussed will be moved to the next regular Council meeting.

ADJOURNMENT: 8:52 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor