

**Town of Coupeville  
Regular Council Meeting  
Tuesday, February 23, 2010  
6:30 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Tom Tack.

**STAFF PRESENT:** Public Works Director Malcolm Bishop, Town Marshal Dave Penrod, Clerk Treasurer Judy Thomas

**CHANGES AND APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Councilmember Clay, second by Councilmember Hughes, to approve the Agenda as submitted. The motion passed 5-0.

**APPROVAL OF MINUTES**

**Regular Meeting of February 9, 2010**

The minutes of the Regular Meeting of February 9, 2010, were approved with two changes by Councilmember Dannhauer, as follows: 1) Page 2, Park Impact Fees, 12<sup>th</sup> line should read, ‘Councilmember Dannhauer spoke with Jim Doherty, from MRSC, who did not think ~~that a sidewalk could be part of parks~~ park impact fees could be used for a sidewalk, unless it was adjacent to a park; 2) Page 2, 6<sup>th</sup> line from bottom of page, should read, ‘Councilmember Dannhauer asked some questions about ‘development measures’ and ‘clustered development.’ The buffer was to be discussed in six months (that was in October of 2009) and asked when that would be discussed further.

**MAYOR’S REPORT**

- Mayor Conard attended the Parks & Rec Commission meeting on February 11<sup>th</sup>; and their next meeting will be on March 11<sup>th</sup>, when she will discuss the Town’s Capital Projects and the use of Park Impact Fees.
- The February 11<sup>th</sup> Central Whidbey Chamber of Commerce meeting had a presentation on Microsoft Windows 7. The March 11<sup>th</sup> CWCC meeting will include a presentation from Whidbey Island Bank on investment strategies in the current economy.
- February 18<sup>th</sup>, she, Margaret Storer, and Val Hillers met with Sally Waters to discuss the Rec Hall kitchen remodel and discussed some different recommendations by Sally Waters for equipment; hope to have revised estimates soon.
- February 19<sup>th</sup>, she and Helen Price Johnson met with Island County Museum representatives to hear what they need to continue their program.
- February 22<sup>nd</sup>, the Municipal Parking Lot Committee met and discussed wheel stops, the flow of traffic, and how to optimize the number of cars for the lot. She will meet with IntoLight to get recommendations for lighting of sidewalk and parking lot, and what programs are available through PSE. Stig Carlson, architect for the Library, gave her a sneak preview of the newly remodeled and expanded Library, and it is beautiful with great views. The Library has bollards in their parking lot and that might be the type of lighting we could use.

- The Council met in five-hour workshop on February 18<sup>th</sup> to review projects, discuss status of activities, and planning for 2010.
- The Council met today in a Joint Workshop with the Island County Commissioners (1:00 to 4:30) to review the Ebey's Reserve Unified Code, and will continue the joint workshop on March 10<sup>th</sup>.
- Tomorrow the Council of Governments will meet on emergency management and emergency planning.
- In response to comments about the paint markings on Parker Road, that is for resurfacing of the road, for a grant submitted by Island County; but there is no immediate plan for this project unless grant funds become available.
- We are accepting applications until March 12<sup>th</sup> for the Community Garden plots. The applications are available at Town Hall and the Town's website. Also on the website, is a link to a very nice blog about the garden created by volunteer Lisbeth Cort.

## **PRESENTATIONS**

### **Children Commission Presentation**

Rod Merrell, Principal of Langley Middle School, explained about the Island County Children's Commission's "Caught in the Act" program; and introduced Island County Sheriff Mark Brown and staff representative Dan Bond, also from the Commission. The 'Caught in the Act' program is to recognize teens for random acts of kindness and doing good deeds in the community.

Nichelle Gilcrease, Coupeville High School Teacher, nominated Zach McCormick for the "Caught in the Act" Award. She enthusiastically nominated Zach and noted that he is an A/B student, involved in sports, a longtime Boy Scout and close to becoming an Eagle Scout, helps the pastor at his church, and helps people around the community without charge, and with the utmost kindness. He has grown into a fine young man and she was pleased that he was being recognized.

Mr. Merrell presented the award to Zach McCormick and commended him on his good service. Mayor Conard explained that she has known Zach for many years and he is one of her favorite young people.

Mayor Conard called for a short recess at 6:55 and reconvened to regular session at 7:05 pm.

### **Coupeville Telemetry System Overview - Malcolm Bishop and William LaRue**

William LaRue, Town Water Utility Operator, explained how the old telemetry system worked for monitoring the water and sewer operations using 1970 technology, a tone loop aka telephone line system. That system has been replaced with a radio controlled monitoring system using SCADA (supervisory control and data acquisition) software. Some of the reasons for the change were because it was nearly impossible to get parts for the old system, and parts were very expensive. The radio-controlled technology is more efficient and economical. The goals achieved were to implement cost effective applications; terminate phone lines, and use new technology. After the new equipment was installed and operational the old equipment was removed.

Malcolm Bishop showed how the water and wastewater SCADA system works to monitor all utility treatment facilities. All the equipment has been installed and the only thing left to be done is some programming which is being done by Mr. LaRue. The contractor has completed all work as required in the bid. The new system will allow for growth of the existing system and upgrades as they are needed.

**NEW BUSINESS**

**Approval of February Claims and January Payroll Warrants** - *Staff recommends approval of the February 23, 2010 claims vouchers/warrants #22705 through #22787 for a total of \$266,263.13; and January payroll warrants #12763 through #12799 for a total of \$94,259.14.*

Several questions were asked and answered about the vouchers and no changes were suggested.

**Council Action:** A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the February 23, 2010 claims vouchers/warrants #22705 through #22787 for a total of \$266,263.13; and January payroll warrants #12763 through #12799 for a total of \$94,259.14. The motion passed 5-0.

**STAFF REPORTS**

Ms. Thomas provided a written report with financial reports for December 31<sup>st</sup> and January 31<sup>st</sup>. She noted that the new computer server for Town Hall is scheduled for installation next week.

Marshal Penrod organized a Red Cross CPR training on February 16<sup>th</sup> that was attended by himself, the four deputy marshals, Town maintenance crew, and utility operators. He met with Coupeville Festival Association and they worked on finalizing some of the street closures for the 2010 Arts & Crafts Festival; they will meet again in April. Deputy Peabody will complete his field training in the next four to five weeks.

Malcolm Bishop explained that the telemetry system is close to done. The Keystone Hill Waterline installation is almost complete, except the wire conduit is not here yet; but when that part is installed the waterline portion of the project will be done. The contractor on the Keystone Hill Well Outfitting will begin work on that portion of the project on Monday, March 1<sup>st</sup> and estimate approximately three weeks to complete. Then the project must be tested and approved by the Department of Health, to get it on line. The Well 1-09 Rehab project is complete. Lots going on and the waterline project went really well.

**COUNCIL REPORTS**

Councilmember Dannhauer attended the Sound Waters Workshop on February 6<sup>th</sup>. The Parks & Rec Commission met and discussed fencing at the Wastewater Treatment Plant. The Mayor talked to an arborist and the Department of Transportation about planting trees. The Parks & Rec Commission discussed Rec Hall fees, a new sign for the Rec Hall and the kitchen remodel. At the Municipal Parking Lot Committee meeting they discussed the parking lot and lights for the lot and sidewalk, and a rain garden.

Councilmember Clay noted that the Tree Committee will meet on March 11<sup>th</sup>. Island Transit Board met this month and unfortunately they did not get any of the Tiger funds they applied for, but they are still trying because the majority of funds have yet to be awarded. Ridership year-to-date is down 4% but the upside is that operating costs are also down; the cost cutting measures are working. He received the weekly report from the secretary of the ferry system and you can view the construction of the new ferry on You Tube; and it is scheduled to be in service by mid-August. He attended the Sound Waters workshop which had a great number of people from off Island who came to see how our activities affect the water around us. The Law and Justice Council met and Island County gave a presentation about all the services that are available to juveniles incarcerated in the Island County Juvenile Detention facility in Coupeville.

Councilmember Tack noted that it has been a busy month. Whidbey General Hospital hired a new CCO. He noted that last week he was elected to the Navy League. He talked about the

person (Everett Coffman) who was struck by a vehicle on Highway 20 last Friday morning, and he would like to see how we could make it safer. He expressed his condolences to the Everett Coffman family.

Councilmember Binder reported on the Joint Tourism Committee and the Whidbey-Camano Islands tourism website. Tourism coordinators hosted the West Region agritourism event in Greenbank on February 3<sup>rd</sup> and 4<sup>th</sup>; they had approximately 70 participants; and it was a fantastic forum. The East Region will host an agritourism event in Leavenworth on March 3<sup>rd</sup> and 4<sup>th</sup>. There have been lots of updates on the tourism website. They launched more KOMO commercials of upcoming events on the radio commercials and printed ads. She did get a report that there were more than 727,000 visits to the website. The bad news was that the State Budget slashed all funding for tourism. She emphasized that our local money is really important to tourism promotion. She attended the municipal parking lot committee meeting. She explained how the 2010 Olympics in Vancouver, BC will actually help tourism after the Olympics are over; once people have seen how beautiful the area is.

Councilmember Hughes attended the Reclaimed Water Study community meeting which is a complex study that will be presented at a Council meeting in March. Ebey's Trust Board will have a workshop to go over the role of the trust board and do some planning. The Ebey's Trust Board Strategic Planning Retreat is scheduled for May 11<sup>th</sup> and they will review and reevaluate long term goals and plans. Dennis Hill, author of a book on Whidbey Island, had a book signing and donated 50% of the proceeds on the books sold at the signing, which was \$500, to Ebey's Reserve.

**ADJOURNMENT:** 8:27 pm

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard