

**Town of Coupeville
Regular Council Meeting
Tuesday, April 13, 2010
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Tom Tack.

STAFF PRESENT: Public Works Director Malcolm Bishop, Clerk Treasurer Judy Thomas

CHANGES AND APPROVAL OF THE AGENDA

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to approve the Agenda as submitted. The motion passed 5-0.

APPROVAL OF MINUTES

Regular Meeting of March 23, 2010

The minutes of the Regular Meeting of February 23, 2010, were approved with the following corrections changes: Page 1, last paragraph, Linda Eccles name is spelled Lynda Eccles; Page 2, New Business halfway through first paragraph, fourth sentence, should read "...Ebey's Reserve Unified Code and Design Manual, pending Town and Comp Plan revisions that support the Ebey's Initiative; transportation Plan (awaiting the finalization of the RTPO and Island County Transportation Plans); some other activities, goals and policies regarding affordable housing; looking at land use activities that could be incompatible with military installations; the heritage tree program; and the concept of open space zoning; Parks and Recreation Plan...." Page 2, last paragraph, first sentence should read, "Councilmember Dannhauer asked about language ~~added~~ deleted but found that it was ~~is~~ already included elsewhere in ~~with~~ the new guidelines." Page 4, Council Reports, Councilmember Binder, second to last sentence should read, "The State has ~~approved~~ restored \$1 million ~~for agrigourism~~ for the State tourism budget."

MAYOR'S REPORT

- Mayor Conard explained that the contractor has started the siding removal and replacement at Town Hall. Also, to be replaced are windows (on the front of the building); and door and window trim will be restored to correct period detail, and will be same all around the building. The old siding could not be used and she noted that this project was reviewed and approved by Ebey's Reserve Hank Florence and Jon Roberts; and the Coupeville Design Review Board.
- The server and computers at Town Hall are being upgraded this week.
- The 2009 Annual Financial Report has been completed and copies provided to Council at this meeting and she thanked Ms. Thomas, and Councilmember Binder for her assistance with the final review.
- She thanked the Town Council for this morning's joint meeting with the Island County Commissioners on the Ebey's Reserve Design Guidelines and noted that five more meetings were scheduled through June.
- Thursday, April 15th, she, Rex Porter, Malcolm Bishop and Jill Wood will be interviewing the two firms that submitted proposals for the Aquifer Storage Retrieval Study.

- Friday, April 16th, she will meet with Central Whidbey Chamber of Commerce, Coupeville Historic Waterfront Association, and Island County Tourism Committee about the new ferry launch, and to brainstorm on this marketing opportunity for the Coupeville community.
- Saturday, April 17th, 10:00 am is the Opening Ceremony of Coupeville Library with Senator Haugen. At 11:00 am there will be a ceremony for Spec Ellison dedicating a bench and planters at the Library.

NEW BUSINESS

Confirm Appointments to Boards and Commissions

Mayor Conard explained that there were only two applications received for these appointments. She apologized for not including the applications in the agenda packet and was unable to locate them this morning; and she offered postponing council action until the next meeting if anyone was uncomfortable confirming the appointments at this meeting. She added that she and Councilmember Clay met with Cindy Van Dyk and Dianne Piazzon, and she did not receive new applications for the reappointments. There are still a few openings on Boards and Commissions and she has a couple leads; and she is open to receiving suggestions.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to confirm the appointment of Dianne Piazzon to Position 4 on the Parks and Recreation Commission, for term ending April 9, 2013. The motion passed 5-0.

Council Action: A motion was made by Councilmember Tack, second by Councilmember Hughes, to confirm the appointment of Cindy Van Dyk to Position 3 on the Parks and Recreation Commission, for term ending April 9, 2012. The motion passed 5-0.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to confirm the reappointment of Molly McPherson to Position 3 on the Planning Commission, for term ending March 31, 2013. The motion passed 5-0.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Clay, to confirm the reappointment of Chet Baker to Position 4 on the Planning Commission, for term ending April 9, 2014. The motion passed 5-0.

Council Action: A motion was made by Councilmember Tack, second by Councilmember Hughes, to confirm the reappointment of Kristi Ezzell to Position 5 on the Library Board, for term ending December 31, 2014. The motion passed 5-0.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to confirm the reappointment of Rick Widdison to Position 2 on the Civil Service Commission, for term ending December 31, 2015. The motion passed 5-0.

Approve the Keystone Well Waterline Project as complete and authorize release of retainage to Jansma Construction LLC - *Staff recommends approval of the waterline portion of the project as complete.*

Mr. Bishop responded to a question that we expect the system to be on-line about mid-summer.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Tack, to accept Keystone Hill Waterline contract with Jansma Construction, Inc., including change order, as complete, in the amount of \$202,802.87 (without taxes), and begin the statutory claim and lien period. The motion passed 5-0.

Discussion: Councilmember Clay commented that he'd heard a good report on this contractor. Mr. Bishop agreed and added that they completed the project ahead of schedule.

Approve the Telemetry Project as complete and authorize release of retainage to Sturdeweld Construction - *Staff recommends approval of the Telemetry Project as complete.*

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to accept the Telemetry Project contract with Sturdeweld Construction, Inc., including change orders, as complete and begin the statutory claim and lien period.

Discussion: Councilmember Dannhauer asked about the changes orders. Mr. Bishop explained that the first change order reduced the scope of work from the contract; the second change order involved the removal of the power transformers at the in-town treatment plant. The motion passed 5-0.

Approve the Well 1-90 Rehabilitation Project as complete and authorize release of retainage to Dahlman Pump- *Staff recommends approval of the Well1-90 Rehabilitation Project as complete.*

Council Action: A motion was made by Councilmember Clay, second by Councilmember Tack, to accept the Well 1-90 Rehabilitation Project with Dahlman Pump as complete and begin the statutory claim and lien period. The motion passed 5-0.

DISCUSSION

I-COM

Mayor Conard explained that I-COM has established a new fee to users, to reduce debt expense and improve the cash position of the organization. There will be a special assessment to Coupeville of \$11,402. She provided copies of the initial interlocal agreement between the Town and I-COM for dispatch services. Tom Shaughnessy offered to schedule a field trip to the facility for a tour and further discussion of the financial situation. She noted that it is the Council's decision whether to pay the assessment in one year, or pay over three years. All Council members wanted to go for a tour of I-COM but couldn't find a date that worked for all of them so they agreed to have them (I-COM) come to a Council meeting. Mayor Conard will check when they can come to an April or May Council meeting. Councilmember Dannhauer suggested copies of their budget be provided prior to the presentation.

ADJOURNMENT: 7:40 pm

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard