

**Town of Coupeville  
Regular Council Meeting  
Tuesday, May 11, 2010  
6:30 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, and Tom Tack.

**STAFF PRESENT:** Public Works Director Malcolm Bishop, Town Marshal David Penrod, Clerk Treasurer Judy Thomas

**CHANGES AND APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Councilmember Clay second by Councilmember Binder, to amend the Agenda as follows: To change placement of item '4. Approval of the Special Event Permit...' to be considered before PRESENTATIONS; and add one item 5. Approval of Letter of Endorsement to Whidbey Camano Land Trust for Trillium property. The Agenda was approved as amended. The motion passed 5-0.

**APPROVAL OF MINUTES**

**Regular Meeting of April 27, 2010, Joint Workshop of May 4, 2010, Council Workshop of May 6, 2010**

The minutes of the Regular Meeting of April 27, 2010 were approved as follows: Page 2, first paragraph, first sentence, should read, 'Thursday, April 29<sup>th</sup>, a certified arborist will meet with staff, ~~and members of the Tree Committee;~~ Page 2, third paragraph, should read, 'She reminded everyone to be sure and go online to 'Vote' for the Ferry House to...'; Page 5, first paragraph, first and second sentences, should read, 'Councilmember Clay attended the Law & Justice Council meeting about transitional housing; providing housing to people coming out of incarceration, ~~and there may be funding available for this program.~~ Another program that is available is the living classroom, to get people involved in a community garden to grow vegetables; the work is supervised, ~~work to transition from jail;~~ Same page, same paragraph, second to last sentence, should read, '...there was a presentation about a light train ~~light~~ rail system, that can run on existing rails.' The minutes of the Joint Workshop of May 4, 2010 were approved as submitted. The minutes of the Council Workshop of May 6, 2010 were approved with one correction at top of first page, should read, '**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, ~~Tack~~ Tom Tack'

**MAYOR'S REPORT**

- Mayor Conard thanked Council members for taking time to attend last week's Joint Workshop on May 4<sup>th</sup>, and the Council Workshop on May 6<sup>th</sup>.
- She has taken two more parties to the Old Fire Hall, and given information packets for proposals; for a total of six packets that have been given out. She expects that we may get three or four proposals submitted. The deadline for proposals is on this agenda to extend the deadline from May 13<sup>th</sup> to May 27<sup>th</sup>, and applicants have been notified of the probable extension.

**NEW BUSINESS**

**Approval of the Special Event Permit Application for the Tour de Whidbey on Saturday, September 25, 2010 - Staff recommends approval of the special event permit.**

Laura Blankenship explained that it is the same as in the past with a rest at Cook's Corner Park and explained that they will use the chalk paint, which is water soluble, and is the same as has been used in the past and throughout the county.

Council Action: A motion was made by Councilmember Tack, second by Councilmember Binder, to approve the Special Event Permit Application for the Tour de Whidbey on Saturday, September 25, 2010. The motion passed 5-0.

**PRESENTATION****Sustainability Update – Cathy d'Almeida**

Cathy d'Almeida gave the Climate Protection Update, as follows:

- *Commercial Outreach Program* – Goal was to help small business reduce electricity and water usage. She visited over 25 small businesses in Coupeville and conducted assessments.
- *Town of Coupeville Lighting Retrofits* – Reviewed Town of Coupeville energy and water usage by facilities and identified areas to improve.
- *Opportunity Council Weatherization Work* - Presentations were made to residents of Terry Mobile Home Park and Olympic View Park; and communicated information through newsletters, local churches, and at public events. Weatherized 18 homes and have 18 on the schedule to be completed in 2010.
- *Low Carbon Diet Pilot* – The goal was to reduce 5000 lbs of CO2 in one month. Weekly meetings were held in March and they averaged 15 participants. 31,655 lbs of CO2 was reduced during the month; 16,650 lbs of CO2 reduction pledged for future; 250,000 lbs of CO2 pledged through education outreach by one of the participants. In the future there will be another program at United Methodist Church in Coupeville.
- *Water Conservation Devices* – 48 residents and 15 businesses picked up water conservation devices; total devices distributed is approximately 400; and we still have water conservation devices available at Town Hall. With all devices installed, that could result in water conservation of 671,235 gallons per year average.
- *Commute Trip Reduction Program* – This is a voluntary program to help reduce single occupant vehicle trips. Transportation is 50% of carbon emissions. Partnership with WSDOT, County Regional Transportation Planner, Local employers, Island Transit and Town of Coupeville. WSDOT is willing to partner with Coupeville as a pilot community in the 2<sup>nd</sup> phase of Rideshare on-line tools.
- *Slow Food Whidbey Island* Chapter is about support for local food producers, buy good healthy (locally produced) food to help reduce the carbon foot print. Organization is to bring community together around these efforts.

**I-COM – Tom Shaughnessy**

I-COM Director Tom Shaughnessy introduced I-COM Executive Assistant Kari Roll, and explained that I-COM 9-1-1 provides dispatch services for all law enforcement departments, fire departments, and EMS for Island County, cities of Oak Harbor, Langley and the town of Coupeville. He referenced the Interlocal Agreement that was approved in 1993 and listed all user agencies, and the I-COM board of directors and staff. He discussed the 2010 budget Revenues and Expenditures and that I-COM must utilize all local funds first, before they are eligible to receive state funds. He explained the history of the user fees and that the proportionate share that each agency is assessed, is based on the percentage of dispatch events of that agency. According

to the yearly comparisons chart for all agencies, the fees for 2002 to 2010 had minimal increases some years and decreases in some years. He discussed how technology is constantly changing and the various ways they receive calls which include: regular phone lines, wireless phones, and Voice over Internet Protocol (VoIP).

I-COM is charging every entity it serves an additional assessment, to recoup \$300,000 it paid for construction projects for a new tower on South Whidbey and remodeling of its Oak Harbor location. The charge for the town of Coupeville is \$11,402 and the only part of this charge that is negotiable is whether the town wants to pay it in one lump sum or in three installments, over the next three years.

Mayor Conard noted that she would have prefer that this not happen mid-year. Councilmember Clay asked if I-COM is planning to increase its fees to cover its expenses. Mr. Shaughnessy responded that the direction from the board has been stressed to keep user fees low and not increase fees. He added that they will need to increase the user fees but not sure when that will be. Councilmembers requested a copy of I-COM's revised budget. Mayor Conard offered to provide a copy of the Town's policies for developing a budget; which the Town Council adopts annually at the beginning of the budget process.

### **NEW BUSINESS**

#### **Approve extending deadline date on Old Fire Hall proposals from May 13, 2010 to May 27, 2010**

Mayor explained that this was discussed at the council workshop and one party asked for a little more time, so Council agreed to extend the deadline for the proposals. Councilmember Hughes thought it would be good to extend the deadline, if it means getting more proposals.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Clay, to extend the deadline on the Old Fire Hall proposals from May 13, 2010 to May 27, 2010. The motion passed 5-0.

#### **Approval of Letter of Endorsement to Whidbey Camano Land Trust for Trillium property**

Council discussed requests for endorsement letters and agreed that they would consider requests on a case by case basis. After further discussion they were in agreement to approve a letter of endorsement to Whidbey Camano Land Trust for the 664-acre Trillium property.

Council Action: A motion was made by Councilmember Dannhauer, second by Councilmember Clay, to endorse the request for support of the Trillium property. The motion passed 5-0.

### **ADJOURNMENT: 8:26 pm**

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard