

**Town of Coupeville  
Regular Council Meeting  
Tuesday, May 25, 2010  
6:30 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, and Molly Hughes.

**Council Action:** A motion was made by Councilmember Clay, second by Councilmember Binder, to excuse Councilmember Tom Tack, as he was out of town on business. The motion passed 4-0.

**STAFF PRESENT:** Public Works Director Malcolm Bishop, Town Marshal Dave Penrod, Fiscal Clerk Laurel Wilsey

**CHANGES AND APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Councilmember Binder, second by Councilmember Hughes, to approve the Agenda May 25, 2010 as presented. The motion passed 4-0.

**APPROVAL OF MINUTES**

**Regular Meeting of May 11, 2010 and Joint Workshop of May 14, 2010**

The minutes of the Regular Meeting of May 11, 2010 were approved with one correction, as follows: Page 3, second paragraph, first sentence, should read, 'I-COM is charging every entity it serves an additional assessment, to recoup \$300,000 it paid for construction projects for a new tower on South Whidbey, ~~and remodeling of its Oak Harbor location,~~ and \$100,000 to balance their budget.' The minutes of the Joint Workshop of May 14, 2010, were approved as submitted.

**MAYOR'S REPORT**

- Mayor Conard stated that the siding on Town Hall is completed, the old gutters will soon be replaced; and some interior painting has been done.
- She will meet with Dan Miranda concerning the Rec Hall remodel on Thursday, May 27, 2010.
- Two proposals for the Old Fire Hall have been received.
- The site preparation for phytoremediation will be done in July and the trees planted late October early November.
- BHC Consultants final report on the Reclaimed Water Feasibility Study will be June 8, 2010.
- She noted the upcoming meetings and workshops, as follows:
  - Joint Workshops of the Town Council and Board of Island County Commissioners are scheduled for June 3, 2010 from 1:00-5:00 pm, June 7, 2010 from 1:00-5:00 pm, and July 1, 2010 from 1:00 to 5:00 pm.
  - The Regular Town Council meeting of the June 22, 2010 is being changed to June 29, 2010.
  - The Town Council workshop will be on August 5, 2010 at 4:00 pm.

- Mayor Conard will be meet with the Council of Government to go over the two applications for the solar grant and there will be a presentation by Chet Ross – Island County Tourism promotion activities.

### **NEW BUSINESS**

#### **Approval of letter of support to change the name of Keystone Ferry Terminal to Coupeville Ferry Terminal**

Mayor Conard proposed a draft letter to Washington State Department of Transportation highlighting points in support of renaming the terminal.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to support the renaming of the Keystone Ferry Terminal to Coupeville Ferry Terminal and submission of letter to Washington State Department of Transportation. The motion passed 4-0.

#### **Approval of \$1,000 contribution to Central Whidbey Chamber of Commerce to be used for tourism promotion for launch of Chetzemoka.**

Mayor Conard commented that representatives of Central Whidbey, Oak Harbor, Freeland and Langley Chambers of Commerce as well as Island County Historical Society and Island County Tourism Advisory Board are developing plans for marketing and celebrating the new ferry. As discussed at the Council Workshop, she recommended \$1,000 of 2% funds be provided to the Central Whidbey Chamber of Commerce for this effort.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Hughes, to approve \$1,000 contribution to Central Whidbey Chamber of Commerce for promotion of new ferry, payable from Fund 104. The motion passed 4-0.

#### **Resolution No. 10-03 Surplus property - *Staff recommends adoption of Resolution No. 10-03 declaring the 1998 Ford Crown Victoria police car and ten computers, as surplus and authorizing their sale.***

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to approve Resolution No. 10-03 declaring the 1998 Ford Crown Victoria police car and ten computers as surplus and authorizing their sale. The motion passed 4-0.

#### **RESOLUTION NO. 10-03**

A RESOLUTION of the Town of Coupeville, Island County, Washington, declaring one 1998 Ford Crown Victoria police car and ten computers as surplus and authorizing their sale or disposition.

#### **Change second Regular Council meeting in June, from June 22, 2010 to June 29, 2010**

Mayor Conard stated that she and Councilmember Clay will be traveling June 22, 2010, to attend the annual Association of Washington Cities conference June 23-25, 2010.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Hughes, to change the second Council meeting in June from June 22, 2010 to June 29, 2010. Councilmember Hughes asked who the Mayor Pro-tem will be if the Mayor and Mayor Pro-tem are both out of town. Mayor Conard said she will check this out. The motion passed 4-0.

**Approval of May Claims and April Payroll Warrants** - *Staff recommends approval of the May 25, 2010 claims vouchers/warrants #22969 through #23061 for a total of \$167,188.60; and April payroll warrants #12875 through #12911 for a total of \$95,969.98.*

Several questions were asked and answered and no changes were made.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the of the May 25, 2010 claims vouchers/warrants #22969 through #23061 for a total of \$167,188.60; and April payroll warrants #12875 through #12911 for a total of \$95,969.98. The motion passed 4-0.

### **STAFF REPORTS**

Ms. Thomas provided a written report but was out of town.

Marshal Penrod provided a written report. He noted that the new cell phone law will become effective June 10, 2010, which will make holding a cell phone to your ear while driving a vehicle, a primary offense. Deputy Marshal Kuschnerreit attended a 4-day Interview and Interrogation class. Marshal Penrod attended the WASPC conference and reported on the sessions he attended.

Malcolm Bishop noted that the annual Water Quality reports will be mailed with the May 31<sup>st</sup> utility bills. The Prairie Station project (Island Transit Park and Ride lot) is close to being finished. The Outfitting of Well 1-08 is still on-going and the fence is being installed. A developer has met with staff to discuss completion of the Laurens Woods subdivision. The Phytoremediation project is expected to begin trench work the week of July 12<sup>th</sup>.

### **COUNCIL REPORTS**

Councilmember Hughes reported that the Ferry House came in eighth place in the Partners in Preservation contest. The Ferry House along with others will have to wait until June 15 to see whether they will receive any of the remaining grant money. She attended the Main Street Associations training in Port Townsend on May 20, 2010. She attended the annual Northwest Harvest meeting in Mercer Island. The Post Office food drive was successful and 2,380 pounds of food was collected. The Penn Cove Water Festival was successful and a few new things were added this year, such as the Art Exhibit at the Rec Hall; free boat rides; activities for kids and there were eight to nine educational vendors that attended. She reminded the Council that on June 3, 2010, at 10:20 AM, the final public hearing of the Crockett Barn Rural Event Center permit will be heard by the Island County Commissioners.

Councilmember Binder reported the Joint Tourism Advisory Board has a new contractor to handle public relations that will include advertising and the website. She enjoyed the Penn Cove Water Festival and serving dinner to the participants at the Town Park.

Councilmember Clay attended the combined RTPO meeting with Island County and Skagit County. He stated that there are four transit systems, Whatcom, Skagit, Community Transit (Everett and King County) and Island Transit and each of them is focusing on budget issues and decrease in ridership; it seems that Island Transit is seeing an increase in ridership. He attended the Washington State Ferry Committee meeting in Freeland with the emphasis in getting the community aware of what is going on. He noted that he and Councilmember Dannhauer and Larry Kwargsick are working on the Heritage Tree Program. After they meet with the arborist and the Tree Committee, they will bring the Heritage Tree program to the council.

Councilmember Dannhauer reported on the Ivy pull at the Town Park. She reported that the Park and Recreation Commission discussed raising the Rec Hall fees, a new Rec Hall sign, and the kitchen remodel at the Rec Hall.

**EXECUTIVE SESSION – Potential Property Disposition**

Mayor Conard called for executive session to discuss potential property disposition. Mayor Conard, Councilmembers Binder, Clay, Dannhauer, and Hughes recessed to executive session at 8:10 pm and reconvened to regular session at 8:45 pm. No action was taken.

**ADJOURNMENT:** 8:45 pm

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard