

**Town of Coupeville
Regular Council Meeting
Tuesday, June 8, 2010
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Bob Clay, Ann Dannhauer, Molly Hughes, and Tom Tack.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Clay, to excuse Councilmember Dianne Binder. The motion passed 4-0.

STAFF PRESENT: Public Works Director Malcolm Bishop, Town Planner Larry Kwarsick
Clerk Treasurer Judy Thomas

CHANGES AND APPROVAL OF THE AGENDA

Council Action: A motion was made by Councilmember Clay, second by Councilmember Tack, to amend the Agenda with one addition and one change, as follows: 1) To add an agenda item #5 Appoint a mayor pro tem for June 22-25, 2010; 2) Change the order of items #2 and #3, under New Business, to be addressed prior to the Presentation. The Agenda was approved as amended. The motion passed 4-0.

Councilmember Tack noted that he would need to leave mid-meeting for approximately one hour and he will return.

APPROVAL OF MINUTES

Regular Meeting of May 25, 2010 and the Joint Workshop of June 3, 2010

The minutes of the Regular Meeting of May 25, 2010, and the Joint Workshop of June 3, 2010 were approved as submitted.

MAYOR'S REPORT

- Mayor Conard explained that Puget Sound Energy is offering a tour of the Baker River Hydroelectric Facility on July 24th and asked Council members to let her know if they wished to attend.
- She asked Council to sign the letter of support to rename the ferry terminal (from Keystone to Coupeville Terminal), which was approved at the last meeting; and the original is ready for their signatures. She will be working with CWCC in getting the packet of letters of support together for the Transportation Commission meeting for July 13-14, 2010, in Olympia.
- The Planning Commission recently approved and made recommendations for amendments to the Comprehensive Plan and development regulations. She suggested dates for a Council workshop to review the recommendations.
- The 2010 'Relay for Life' was held in Oak Harbor on June 4th and 5th, and Team Coupeville placed second in fund raising with total donations of \$8,540.
- She met with Dan Miranda on the remodel of the Rec Hall kitchen and it is tentatively scheduled to be done in August.
- At the last Council of Governments (COG) meeting they considered applications for the Solar Grant that was funded by the Community Green Power Challenge. They awarded a \$25,000 grant to fund the Port of Coupeville proposal for solar installations at the

Greenbank Farm, for a private/public partnership, with private investors who will provide \$70,000 to \$75,000 for the project. She thanked all who participated in the Green Power Challenge.

- She attended the Island County Historical Museum's new exhibit which opened on June 1st. It's a great exhibit that includes early telephone operations with equipment provided by Whidbey Telecom.
- Rex Porter is here tonight to discuss the Reclaimed Water Feasibility Assessment, and she added that we should soon have a contract on the Aquifer Storage and Recovery, to get that work underway.
- The Sustainable Whidbey Coalition met today and the primary program was by Kelly Kielwitz, from Whidbey Wind and Sun. He talked about the state and federal tax incentives for solar and wind activities at your home.
- The Parks and Recreation Commission will meet this Thursday to discuss replacement signs for the Rec Hall and an update on the Rec Hall kitchen.
- On Friday, June 11th, is the Port Townsend-Keystone Partnership meeting, sponsored by Dept. of Transportation – Washington State Ferries, and will be held at Camp Casey to work through the reservation design process. Bob Clay and Tom Tack will attend the meeting. They are also having a planning meeting at noon, for the arrival of the Chetzamoka.
- Just a reminder that she and Bob Clay will attend the Association of Washington Cities Conference from June 22nd to June 25th.
- The Tree Committee will meet with the consulting arborist on June 17th.

Councilmember Tack left the meeting at 6:53 pm to attend another meeting.

NEW BUSINESS

Approval of the Special Event Permit Application for the Island County Historical Society

Mayor Conard noted that Marshal Penrod was excused and explained the staff report. Eileen Hunter, President of the Coupeville Historic Waterfront Association (CHWA), asked if it would be possible to have a sidewalk sale on Front Street during the event. The application was submitted by Island County Historical Society (ICHS) and Mayor Conard responded that would need to be worked out with ICHS and Marshal Penrod; and ICHS will need to coordinate with CHWA merchants.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Hughes, to approve the Special Event Permit Application for the Island County Historical Society Museum Barn Rally on June 26, 2010. The motion passed 3-0.

Approval of B & O Tax allocation and letter of support to Coupeville Historic Waterfront Association

Councilmember Hughes explained the program with the State of Washington that anyone who pays B&O taxes to the State can choose to pledge their B&O tax amount to an authorized program and the CHWA is an authorized program. The Town currently pays B&O tax of approximately \$6,000 per year and can pledge 75% of its B&O tax to CHWA. The Department of Revenue will give the 75% credit to the CHWA, in the following year. The Town will get a 75% credit (\$4,500) towards our B&O obligation. She recommended we use 2% monies for the remaining 25% (\$1,500) for the balance of \$6,000.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Clay, that the Town of Coupeville pledge an amount up to \$6,000 of their B&O taxes to Coupeville Historic Waterfront Association for the Main Street Program. The motion passed 3-0.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Clay, that the Town Council accepts this letter of endorsement supporting the B&O Tax Program and the Coupeville Waterfront Association and the Main Street Program; and give it to the Coupeville Historic Waterfront Association to use in their presentation (to other businesses considering participation in this program). The motion passed 3-0.

Mayor Conard called for a short recess at 7:14 pm and reconvened to regular session at 7:21 pm.

PRESENTATION

Final Report on Reclaimed Water Feasibility Study by John Wilson of BHC

John Wilson PE, Project Manager for BHC Consultants LLC, presented the final report on the Reclaimed Water Feasibility Assessment. He explained how it could work by adding additional treatment and filtering of the effluent from the wastewater plant to improve the water quality to Class A or Class B; then it would be pumped south, to the top of the hill, to a holding tank; then gravity fed and disbursed to the Ebey's Prairie. There is community interest and he discussed technical feasibility. The Attributes are: Improve Penn Cove water quality; Environmentally sustainable; Enhanced economics for farms in Ebey's Reserve. The Caveats are: Project costs to implement; On-going costs to operate; Impacts of irrigation to farm land. The potential demand for reclaimed water for 1,600 acres of farm land, they (the farmers) could want 1,170 acre feet for irrigation. The total amount of reclaimed water that could be available from wastewater and storm water could average 575 acre-feet. The Estimated Project Costs to Build are: Phase 1 – Class B water, w/o storage = \$1,320,000; Phase 2 – Class A, w/o storage = add \$420,000; Phase 3 – Storm Basin I and J = \$830,000. Annual Operating Costs: Phase 1 = \$5,100 for labor and supplies; Phase 2 = \$1,000 additional, disc replacement. Storage: No cost estimated, could be built individually by Farmers or storage could be built later by Town in stages.

What is needed to provide Reclaimed Water? 1) From the Town: Council Decision; Funding applications; Design & Construction public facilities. 2) From the Farm Community: Commitment to participate; Construct private facilities.

What's Next? Adoption of Feasibility Assessment by Town Council; Identify farmers willing to participate; Amend Facilities Plan, adopt by Council, approve by Ecology but this can't be completed by BHC until they know how the reclaimed water will be used; Apply for funding. Draft Facilities Plan Amendment: Describes Treatment, disinfection, pumping, transmission & storage; Irrigation users not identified; Charge system for Reclaimed Water remains to be developed; Financing program not yet defined.

Councilmember Tack returned at 7:57 pm.

Mayor Conard noted that this could be a good effort with environmentalists and the farmers.

Council asked several questions of which Mr. Wilson answered. Mayor Conard added that the players who have signed on to this program have brought many people, groups and agencies together.

Mayor Conard explained that the information from this report, along with information from the Aquifer Storage & Retrieval (ASR) study will be considered to determine a future course of action, if reasonable, to pursue use of reclaimed water.

Mayor Conard called for a short recess at 8:40 pm and reconvened to regular session at 8:49 pm.

NEW BUSINESS – (continued)

Set date for Joint Workshop with Island County Board of Commissioners for Tuesday, July 20th 12:30 to 4:30 pm, to continue discussion of the Ebey's Reserve Unified Code.

Council Action: A motion was made by Councilmember Tack, second by Councilmember Hughes, to set a date for a Joint Workshop with Island County Board of Commissioners for Tuesday, July 20th 12:30 to 4:30 pm, to continue discussion of the Ebey's Reserve Unified Code. The motion passed 4-0.

Appoint Mayor Pro Tem for June 22 to June 25, 2010

Council Action: A motion was made by Councilmember Tack, second by Councilmember Dannhauer, to appoint Councilmember Hughes as Mayor Pro Tem for the period June 22 through June 25, 2010. Motion passed 3-0-1 (Hughes abstained).

Set date for Council Workshop for review of Comprehensive Plan Amendments

Council Action: A motion was made by Councilmember Clay, second by Councilmember Tack, to set the date for a Council Workshop on July 8, 2010 from 3:30 to 6:30 pm, to review the Comprehensive Plan Amendments. Motion passed 4-0

DISCUSSION

Planning Commission recommendation for Open Space and Park Zoning.

Mr. Kwargsick explained that the Planning Commission discussed the need for the establishment of a Park and/or Open Space Zone in the Comprehensive Plan (Comp Plan) and Zoning Code. Open space has been donated to the Town and referred to as open space, however this zone designation does not currently exist in the Town Comp Plan or Zoning Code. Property that is owned and managed by the Town for parks, recreation and open space purposes is clearly established and protected in the Comp Plan. The Planning Commission recommends that in-lieu of establishing new zones, that a new policy be added to the Parks and Recreation Element of the Comp Plan. The Park and Recreation Element is currently being updated and the draft update was reviewed by the Planning Commission and will be presented to the Parks and Recreation Board on July 13th. He and Council discussed open space and how it can be used.

Mayor Conard explained that this is a first step; and it will be reviewed by the Parks and Recreation Commission, then a Council workshop, and a public hearing, prior to approval and inclusion in the Parks and Recreation Element of the Comp Plan.

EXECUTIVE SESSION – Disposition of Old Fire Hall

Mayor Conard called for executive session to discuss disposition of Old Fire Hall, with no action to follow. Mayor Conard, Councilmembers Clay, Dannhauer, Hughes and Tack recessed to executive session at 9:50 and reconvened to regular session at 10:40 pm. No action was taken.

ADJOURNMENT: 10:40 pm

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard