

**Joint Workshop of the Coupeville Town Council and
Island County Board of Commissioners
Commissioner's Hearing Room
April 13, 2010
8:00 am**

TOWN COUNCIL PRESENT: Mayor Nancy Conard; Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes and Tom Tack

TOWN STAFF PRESENT: Town Planner Larry Kwarsick, Clerk-Treasurer Judy Thomas

OTHERS: Island County Commissioners John Dean, Helen Price Johnson, Angie Homola. Island County (Staff) Planning Director Bob Pederson, Pam Dill. Mimi Sheriden. Ebey's Reserve Manager Mark Preiss.

Helen Price-Johnson called the meeting to order at 8:05 am.

Review Draft Design Standards and Guidelines Manual (April 2010)

Part 1 - Introduction

Bob Pederson and Larry Kwarsick began review with **Part 1 Introduction:** Our Irreplaceable Resource – Ebey's Reserve; Trust Board of Ebey's Reserve; The Cultural Landscape; Objectives of the Design Guidelines; Benefits of Preservation in the Reserve; and A Brief History of Ebey's Reserve.

The following portions of the Manual were reviewed and discussed:

Part 2 – Design Review Process: Why Design Review? How to Use this Manual; Ebey's Reserve Historic Preservation Commission (HPC); Review Areas; Levels of Design Review; Getting Started with Your Project; Quick Guide to the Manual.

Part 3 – Design Standards and Guidelines: How to Identify Character-Defining Features; Approaches to Historic Preservation; Secretary of the Interior's Standards for Rehabilitation; Building Alterations – General Guidelines, Siding Materials and Alterations, Window and Door Alterations. The review and discussion stopped on page 22.

Several suggestions were discussed and changes will be made to the document before the next workshop. Ms. Sheriden explained that everyone needs to decide what the goals should be. Town Council and the Board of Commissioners agreed to the following five dates for Joint Workshop:

- Tuesday, May 4th 9:00 am to 2:00 pm
- Friday, May 14th 1:00 pm to 5:00 pm
- Thursday, June 3rd, 1:00 pm to 5:00 pm;
- Monday, June 7th, 1:00 to 5:00 pm;
- Thursday, July 1st 1:00 to 5:00 pm.

ADJOURNMENT: 12:05 p.m.

Respectfully Submitted:

MAYOR:

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor