

**Town of Coupeville
Council Workshop
Thursday, May 6, 2010
4:00 p.m.**

Service Alternatives Conference Room

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes, Tack Tack

STAFF PRESENT: Clerk Treasurer Judy Thomas

The meeting convened at 4:05 pm. The following topics were discussed by Mayor and Council:

Training and Conferences

The following are upcoming trainings and who is planning to attend:

AWC Annual Conference, June 23-25, Vancouver, WA (Clay, Binder, Conard)

Downtown Revitalization Conf., May 19-21, Port Townsend (Hughes - May 19-20)

NLC Conference - Nov 30-Dec 4 Denver, CO (Tack and Conard)

NTHP Conference - Oct 27-30 Austin, TX (Hughes)

Arborist's Initial Reports on Town Park, Cook's Corner, Capt. Coupe Park, and the Front Street Lots – They reviewed the report by Arborist, Jim Barborinas, which included the possibility of building a deck on the Front Street lots and leaving the trees. Some discussion about having a community workshop presented by the same arborist.

Support for Coupeville Historic Waterfront Association (CHWA) – Councilmember Hughes explained about the Main Street Tax Credit Incentive Program and how the Town may be able to donate funds to the CHWA thru B & O Taxes. She suggested a letter of support to encourage businesses to donate to CHWA through their B & O taxes; and CHWA will use these funds for required Main Street activities. Council discussed the letter of support, and possibly adding CHWA to receive 2% hotel/motel tax funds, annually, from the Town. This will be brought back to Council at a regular meeting.

Sign Proposal - They discussed having branded, recognizable signs in town for tourists. Signs that provide clear directions to historic Coupeville, parking, restrooms, VIC; and additional signs on South Main Street. Councilmember Hughes will work with CWCC and CHWA to develop a proposal.

Request for Letter of Support for Whidbey Camano Land Trust (WCLT) – Council discussed the letter from WCLT requesting a letter of support regarding the Trillium Project on South Whidbey.

Request for Letter of Support for KWPA Radio – Council discussed considering requests of support on a case by case basis.

Chickens permitted in Town – Mayor Conard asked Council if they were interested in permitting chickens in town and provided copies of the Anacortes ordinance that allows chickens. It was suggested that chickens should be allowed but not roosters.

Golf Cart Zone - New legislation was approved that allows local governments to create golf cart zones. Council discussed the idea and would like to discuss it further; Mayor Conard will put it on an Agenda as a Discussion item.

Change name of Keystone Ferry Terminal to Coupeville Ferry Terminal - Council agreed that they would like the ferry terminal name changed from Keystone Ferry Terminal to Coupeville Ferry Terminal, and would like it put on agenda.

New Ferry launching – Discussed earmarking \$1,000 from 2% hotel/motel tax to be given to CWCC, to promote the launch of the new ferry, at Coupeville. Council will consider at a future meeting.

Public Restrooms - Where, When and If! - Several areas were discussed for placement of public restrooms that included the municipal parking lot (behind Post Office), Johnson Building site, current location at old fire hall, the Rec Hall parking lot, and the area on Grace Street between Front Street and Rec Hall Parking lot. They agreed that they would wait to make a decision until the proposals on the Old Fire Hall were received.

Old Fire Hall Mayor Conard gave out several packets and suggested extending the deadline date by two weeks, from May 13th to May 27th, and will put on agenda for Council approval.

Project Update:

Johnson Building, UST Removal was done and contaminated soil will be removed and incinerated. Mayor Conard suggested planting grass at this time and waiting a year to make a decision on what should be done with the property.

Open Space was on the Planning Commission agenda on May 4th. There may not have been enough time to discuss at the meeting. If not, it will be discussed at the next Planning Commission meeting.

Park Impact Fees/Capital Plan/Park and Rec Plan – Larry Kwarsick will attend one of the next Parks and Recreation Commission meetings to discuss the Park Plan which is part of the comp plan.

Reclaimed Water Feasibility Study - BHC will report on the completed study at a Council meeting in June.

Budget Issues:

Mayor Conard explained that the General Fund beginning cash was budgeted at \$330,937, but the actual beginning cash was \$503,807, with a difference of \$172,870; and reviewed the following previously discussed additions:

Allocation for Trees 1,910 x \$2	\$ 3,800	
Computer Server, beyond budget	\$ 5,000	
Rec Hall Insulation	\$ 5,200	
Town Hall Insulation	\$ 1,400	
Carpet for Town Hall	\$10,000	
Workstation (PC's) replacement at Town Hall	\$25,000	
Rec. Hall Furnace	\$ 6,000	
Rec Hall Sound System	\$ 2,000	
Bike Racks	\$ 2,000	\$60,400

She suggested two new additional considerations:

(*) Funds for new ferry promotion	\$ 1,000	
Sustainability Coordinator (thru 12/31/10)	\$18,000	\$79,400

(*) 2% for ferry promotion – This could come from Fund 104 Hotel/Motel Tax 2% funds. The Council will consider Sustainability Coordinator after the next Council meeting.

The Next Workshop will be Thursday, August 5, 2010 from 4-8 pm

Adjournment: 8:15 pm

Judy A. Thomas, Clerk Treasurer

Nancy Conard, Mayor