

**Town of Coupeville  
Regular Council Meeting  
Tuesday, January 10, 2012  
6:30 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Larry Cort, Jackie Henderson, Molly Hughes.

**STAFF PRESENT:** Town Marshal Lance Davenport, Clerk-Treasurer Judy Thomas

**OATHS OF OFFICE - Mayor Nancy Conard. Councilmembers Bob Clay, Jackie Henderson, and Molly Hughes. Town Marshal Lance Davenport.**

Clerk-Treasurer Thomas administered the oath of office to Mayor Nancy Conard.

Mayor Conard administered the oath of office to Councilmembers Bob Clay, Jackie Henderson and Molly Hughes.

Mayor Conard explained that Town Marshal Lance Davenport's first day was last Thursday, January 4<sup>th</sup>. She shared a letter she received from Lance's previous supervisor, the Police Chief of Mill Creek, congratulating the Town on hiring Lance, expressing his opinion that Lance is the right leader, and the right Marshal for Coupeville.

She introduced newly appointed Town Marshal Lance Davenport and administered the oath of office to him; and his son pinned the Marshal's badge on his Dad's uniform. Marshal Davenport introduced his wife and sons, his in-laws and his father. He also introduced three former colleagues who attended the ceremony. He thanked the Town for putting their trust in him to protect and enhance the quality of life in the Town of Coupeville; and he is very excited to be here.

Mayor Conard called for a short recess at 6:41 pm and reconvened the meeting at 6:51 pm.

**CHANGES AND APPROVAL OF THE AGENDA**

Mayor Conard suggested amending the agenda to add one item at the end of the meeting, for an Executive Session for about 15 minutes to discuss personnel contract negotiation.

**Council Action:** A motion was made by Councilmember Clay, second by Councilmember Hughes, to approve the Agenda as amended. The motion passed 5-0.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of December 13, 2011, were approved as submitted with the corrected typos.

Mayor Conard welcomed newly elected Councilmember Jackie Henderson, and welcomed back re-elected Councilmembers Bob Clay and Molly Hughes.

**MAYOR'S REPORT**

- Mayor Conard explained that she and Nanc Garner met with representatives from the Association of Washington Cities (AWC) to formalize our Wellness Program. Once we have that in a form acceptable to them we will be able to qualify for a 2% discount on medical insurance premiums.

- She attended the launch of the new ferry , the Kennewick, on Friday, January 6<sup>th</sup> in Port Townsend. This is the third ferry and the good news is, that we will have back-up if one ferry is not operational.
- The new Historic Preservation Commission (HPC) will meet Thursday, January 12<sup>th</sup>, at 8:00 am, to begin their training. There were two long sessions with Town and County Staff in the past few weeks to have their training.
- Next Thursday, January 19<sup>th</sup>, there is a meeting that she will attend, sponsored by FEMA, about earthquake awareness and modeling of earthquake risk areas in the Pacific Northwest.
- This Friday, is the AWC workshop for newly elected officials that she and Jackie Henderson will be attending, and if any other Council members wish to attend please let her know.
- She explained that there is a seat available on the LEOFF (Law Enforcement Officers and Fire Fighters) Board. This board is made up of representatives from Island County, and the City of Langley or Town of Coupeville (agencies with LEOFF 1 employees (retired and active). The LEOFF Board administers benefits to LEOFF 1 employees (retired and active); they meet once per month, on the fourth Monday, at 9:30 am; and they need another elected official on the board and she asked Council members to let her know if any are interested.
- She is reviewing the appointments and re-appointments of the Boards and Commissions, including the Tree Committee, and we will be advertising for volunteers to appoint or reappoint to the positions.
- At the January 25<sup>th</sup> Council of Governments meeting we will have the Park Ranger from Fort Casey State Park and Deception Pass State Park to give the local perspective of what will happen in our parks, as a result of the cuts made by the Parks Commission.
- There was an editorial in the Saturday issue of the *Whidbey News Times* suggesting that the Town should purchase and own the Big Rock. She asked Councilmembers to let her know if they share that opinion, and it can be discussed at a future Council workshop or meeting.
- The Town has been approved for a grant for the street improvements of Madrona Way (after the Madrona Way water and sewer improvements), but we have not accepted it yet and this will be discussed at the Council workshop. The actual contract accepting the grant will be brought back to Council for consideration.
- We have received a tentative approval for a grant (which we participated with the University of Washington Green Futures Lab to design and construct the water treatment watershed for the open space area between Gould and 9<sup>th</sup> Street. We are in the process of identifying what the Town's responsibility will be. She noted that she will bring these grant agreements/contracts to Council for approval prior to proceeding with a project.
- Councilmember Hughes asked about the status of an agreement with Island Disposal on curbside recycling. Mayor Conard responded that this will be discussed at the Council workshop and recommended a community meeting be held prior to a public hearing.

### **PUBLIC HEARING**

**Ordinance No. 696 to establish a golf cart zone and adopting regulations related to the use of golf carts in Town - Staff recommends a motion to adopt Ordinance No. 696.**

Mayor Conard explained that this is a continuation of the public hearing from December 13, 2011. The ordinance included in the agenda packet includes the suggested changes from the

last public hearing. Also provided on the dais, was a copy of the ordinance with some additional corrections that were not included in their agenda packet copy. She explained all changes to the ordinance.

Mayor Conard declared the public hearing open at 7:09 pm.

Mike Czarnik, Coupeville, stated that he is ready to go and to just let him know when he can register his cart; he is looking forward to passage of this ordinance. He explained about the speed capabilities of a golf cart. Regarding the lighting, the carts are battery powered, so he doesn't think that people will be driving much at night.

Mayor Conard added that she received a phone call from a resident concerned about carts slowing the traffic.

There was no more public comment and Mayor Conard declared the public hearing closed at 7:15 pm.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Clay, to adopt Ordinance 696, to establish a golf cart zone and adopting regulations related to the use of golf carts in Town. *Discussion:* Councilmembers Binder and Clay spoke favorably about the ordinance and agreed that electric carts are perfect for this town. The motion passed 5-0.

#### ORDINANCE NO. 696

An ordinance of the Town of Coupeville, Washington, relating to operation of golf carts; amending the Coupeville Town Code to establish a golf cart zone; adopting regulations related to the use of golf carts within the golf cart zone; providing for severability; and establishing an effective date.

#### **NEW BUSINESS**

**Approval of appointment to the Historic Preservation Commission (HPC) – Mayor recommends approving the appointment of Ron Van Dyk.**

Mayor Conard explained that there was one more appointment to be made by the Town to the HPC and she recommends Ron Van Dyk.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Cort, to confirm the appointment of Ron Van Dyk to the Historic Preservation Commission. The motion passed 5-0.

**Approval of appointment to Town of Coupeville Planning Commission – Mayor recommends confirming the appointment of Ricardo Reyes to the Planning Commission.**

Mayor Conard explained that Ricardo Reyes was one of the candidates considered to fill the vacant council seat a few months ago. He continues to be interested and involved in the community and has accepted her suggestion to serve on the Planning Commission.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Clays, to confirm the appointment of Ricardo Reyes to the Town of Coupeville Planning Commission for the term ending March 31, 2016. *Discussion:* Councilmembers Hughes and Clay commented on Ricardo's willingness to volunteer and be active in the community. The motion passed 5-0.

**Approval of appointment to Town of Coupeville Parks & Recreation Commission** *Mayor recommends confirming the appointment of Ann Dannhauer to the Parks & Recreation Commission.*

Mayor Conard suggested appointing Ann Dannhauer to the Parks and Recreation Commission and noted that she served as the liaison on the Parks & Recreation Commission during her four years on the Council. Not only did she attend the meetings but she has done a lot of work on our Town parks.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Henderson, to confirm the appointment of Ann Dannhauer to the Town of Coupeville Parks and Recreation Commission for the term ending April 9, 2013. *Discussion:* Councilmember Binder was happy to see Ann Dannhauer staying involved with the Parks & Recreation Commission. The motion passed 5-0.

**Set date for Council Workshop** – *Recommend Thursday, January 26, 2012, at 3:00 pm.*

Council Action: A motion was made by Councilmember Clay, second by Councilmember Binder, to set the council workshop for Thursday, January 26, 2012, at 3:00 pm. The motion passed 5-0.

**Approval of December 31, 2011 Claims and December 2011 Payroll Vouchers - Staff** *recommends approval of the December 31, 2011 claims vouchers/warrants #24570 through #24621 for a total of \$100,961.63; and December payroll warrants #13696 through #13737 for a total of \$116,059.47.*

Several questions were asked and answered and no changes were made to what was submitted.

Council Action: A motion was made by Councilmember Hughes, second by Councilmember Binder, to approve the December 31, 2011 claims vouchers/warrants #24570 through #24621 for a total of \$100,961.63; and December payroll warrants #13696 through #13737 for a total of \$116,059.47. The motion passed 5-0.

### **AUDIENCE INPUT**

Ricardo Reyes thanked the Council for confirming his appointment to the Planning Commission and he is looking forward to working on the Commission.

Mayor Conard called for a recess at 7:40 pm and noted that Council will reconvene in approximately 10 minutes in Executive Session.

### **EXECUTIVE SESSION**

Mayor Conard called for executive session for about 15 minutes to discuss personnel contract negotiation, with no action to follow. Mayor Conard, Councilmembers Hughes, Binder, Cort, Clay, and Henderson convened to executive session at 7:50 pm and reconvened to regular session at 8:20 pm. No action was taken.

**ADJOURNMENT:** 8:20 pm

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard, Mayor

***A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.***